



Should you prefer to speak with
a customer service representative.



ASSEMBLY INSTRUCTIONS

Symphony

Model: CCHR10013



:: PARTS LIST



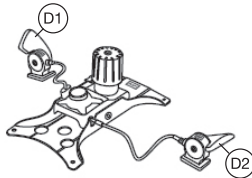
A CASTERS
Quantity: 5



B STAR BASE
Quantity: 1



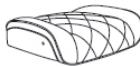
C GAS LIFT
Quantity: 1



D SEAT PLATE
Quantity: 1



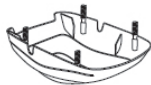
E ARMS
Quantity: 2



F SEAT CUSHION
Quantity: 1



G BACK CUSHION
Quantity: 1



H PLASTIC SHROUD
Quantity: 1



I M8*25mm SCREWS
Quantity: 2



J M8*30mm SCREWS
Quantity: 6



K M8*45mm SCREWS
Quantity: 4



L PLASTIC CAPS
Quantity: 4



M ALLEN KEY
Quantity: 1

:: PRODUCT FEATURES & INSTRUCTIONS

ASSEMBLY INSTRUCTIONS | 13

Tilt Tension

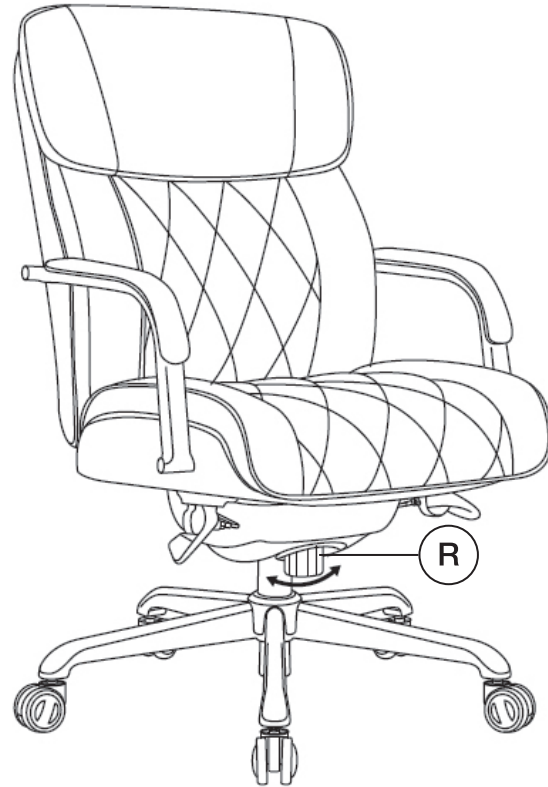
The tensioner increases or decreases the amount of force needed to recline the chair backward or to rock the chair.

Firmer / Stiffer - Clockwise (L)

Reach under the front center of the chair and locate the round Tensioner knob. Turn the knob clockwise to make the chair recline firmer / stiffer.

Softer / Looser - Counter Clockwise (R)

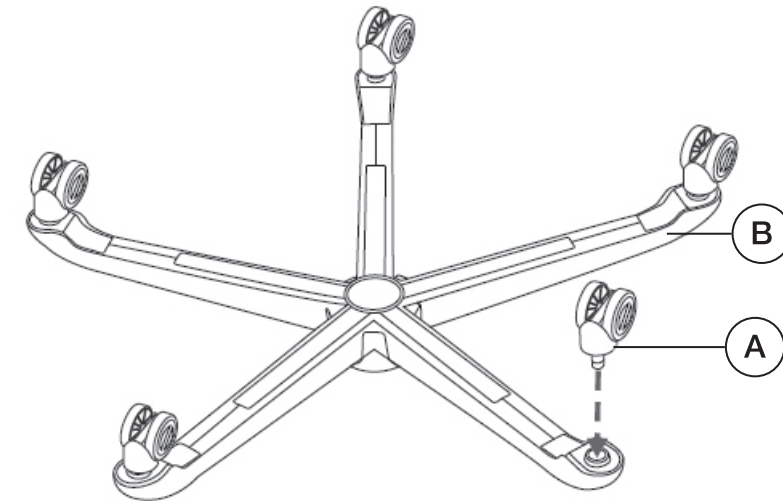
Turn the knob counter clockwise to make the chair recline softer / looser.



:: ASSEMBLY STEP 1

ASSEMBLY INSTRUCTIONS | 02

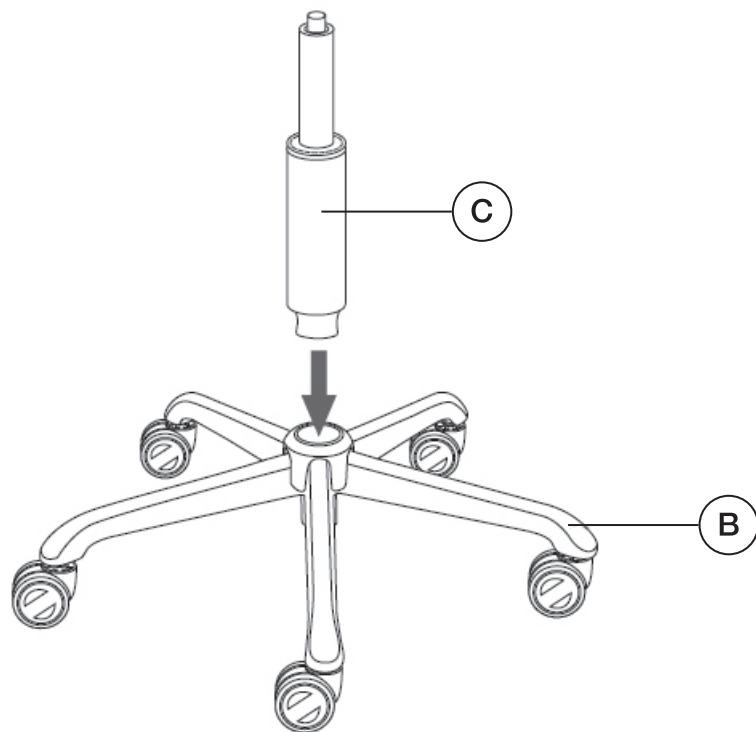
Place the Star Base (B) upside down and insert 5 Casters (A) into the holes on the Star Base (B).



:: ASSEMBLY STEP 2

ASSEMBLY INSTRUCTIONS | 03

Turn the Star Base (B) over and insert the Gas Lift (C) through the center hole on top of Star Base (B)



:: OPERATING INSTRUCTIONS

ASSEMBLY INSTRUCTIONS | 12

Function Instruction 2

To operate tilt lockout:

While seated, reach under the left side of the chair to find the lever. Push down the lever and lean back to allow the chair to tilt backwards. To lock the chair in the upright or vertical position, sit upright and pull the lever to the up position.



Function Instruction 1

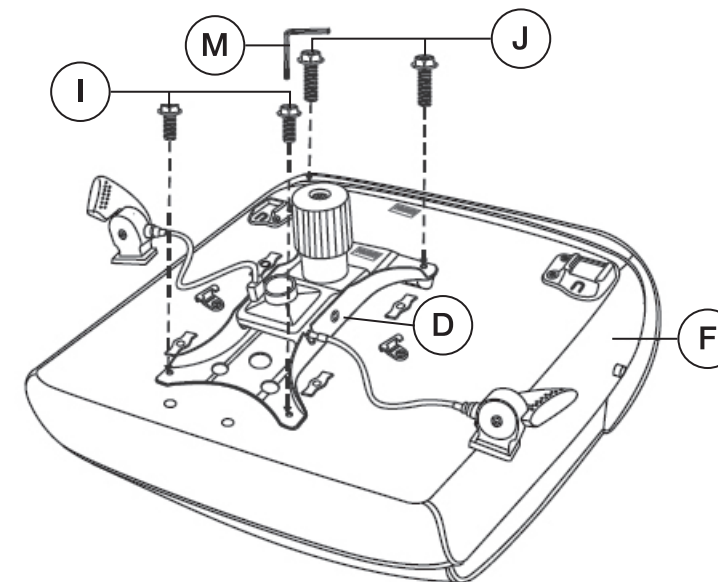
To adjust seat height:

While seated, lean forward and reach under the right side of the chair to find the lever. Lift the lever and raise your body up slightly to allow the chair to rise to the desired height. Once desired height is reached, release lever to lock chair at desired height. To lower the seat, lift the lever while seated. The chair will descend until the lever is released or the chair reaches the bottom position.



Attach Seat Plate (D) to the bottom of the Seat Cushion (F) (with the front of the seat plate facing the front of seat cushion). Attach by using 30mm Screws (J) for the front holes of the Seat Plate (D) and 25mm Screws (I) for the rear holes of the Seat Plate (D) with Allen Key (M) and tighten screws.

*Note: Tighten the screws completely.

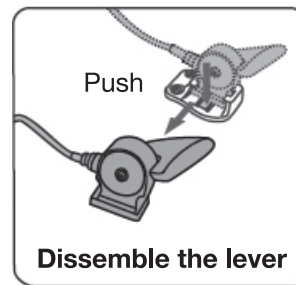
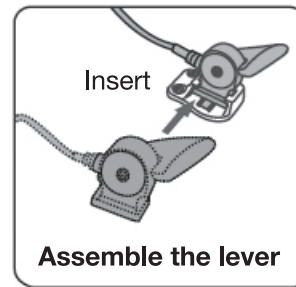
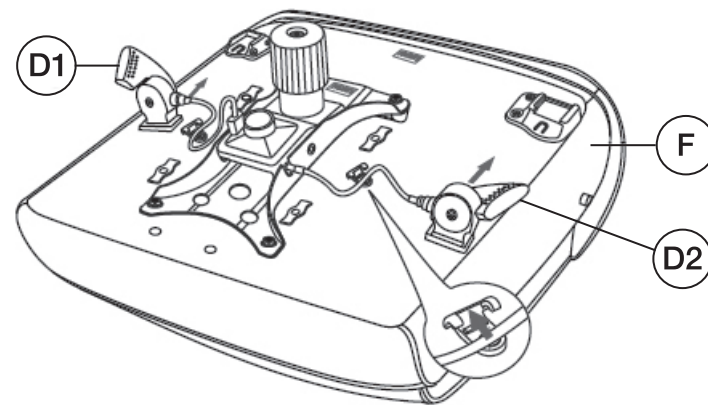


:: ASSEMBLY STEP 4

ASSEMBLY INSTRUCTIONS | 05

Insert Levers (D1 & D2) of Seat Plate (D) to the pre-attached cable lever receivers on the underside of Seat Cushion (F) (with the front of the levers facing the front of seat cushion). Push down the key on the receivers to pull out the levers.

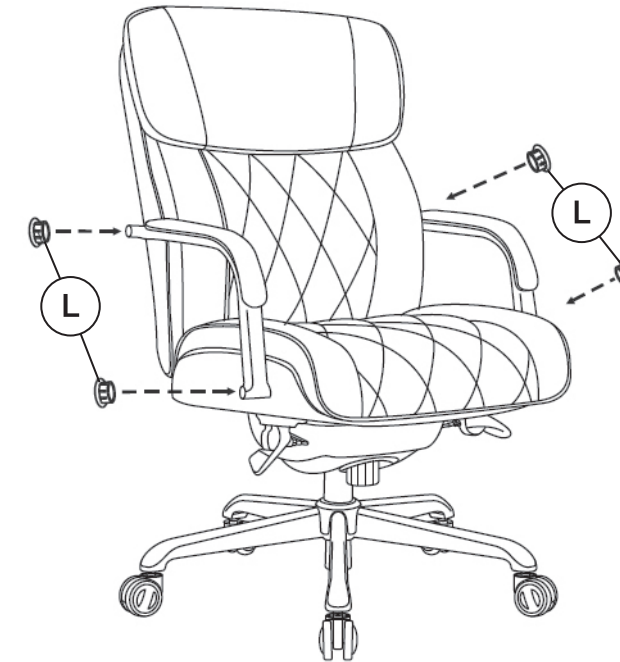
*Note: Fix the cable for the seat plate into the plastic clips attached to the bottom of the seat cushion.



:: ASSEMBLY STEP 9

ASSEMBLY INSTRUCTIONS | 10

Press the Plastic Caps (L) into armrest holes once all screws have been tightened. The chair is now ready for use.

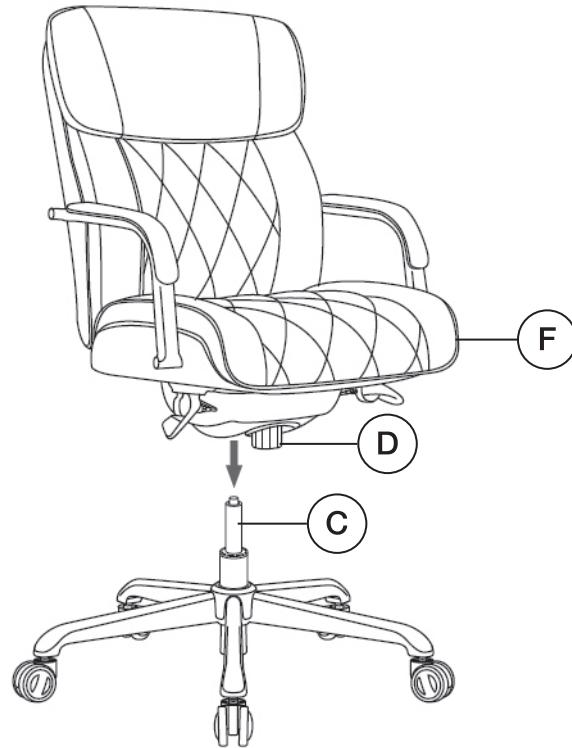


*Note: All bolts should be checked and re-tightened every 90 days.

:: ASSEMBLY STEP 8

ASSEMBLY INSTRUCTIONS | 09

Place the assembled Seat Cushion (F) with Seat Plate (D) on top of the Gas Lift (C) and press down until fully engaged.

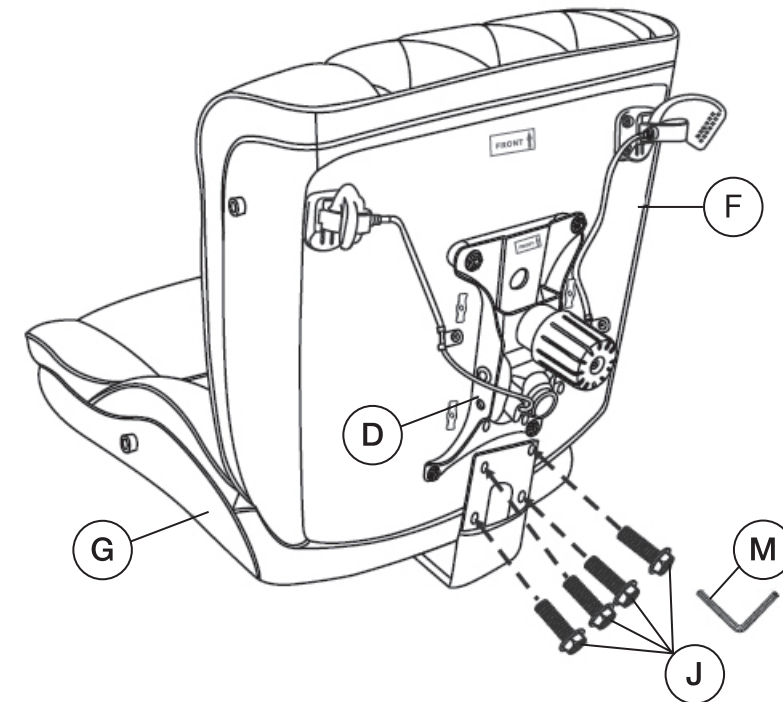


:: ASSEMBLY STEP 5

ASSEMBLY INSTRUCTIONS | 06

Attach the Back Cushion (G) to the Seat Cushion (F) by positioning the back support plate over the Seat Plate (D) by using 30mm Screws (J) with Allen Key (M).

*Note: Do not tighten the screws completely.

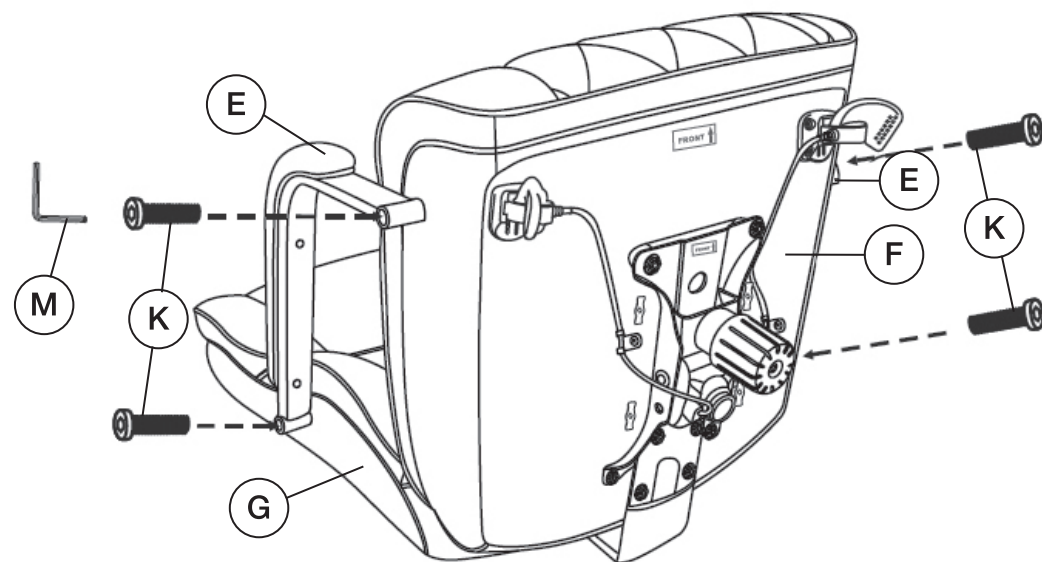


:: ASSEMBLY STEP 6

ASSEMBLY INSTRUCTIONS | 07

Insert 45mm Screws (K) into arm holes attaching Arms (E) (with front of arms facing the front of seat cushion) to sides of Seat Cushion (F) and Back Cushion (G). with Allen Key (M) tighten all the screws.

*Note: Tighten all the screws completely.



:: ASSEMBLY STEP 7

ASSEMBLY INSTRUCTIONS | 08

Put the Plastic Shroud (H) over the Seat Plate (D) (with the front of plastic shroud facing the front of seat cushion). Align shroud posts to holes on bottom of Seat Cushion (F) and press into position.

