

INSIGNIA™

Wi-Fi Windows 8" Tablet

NS-15MS08

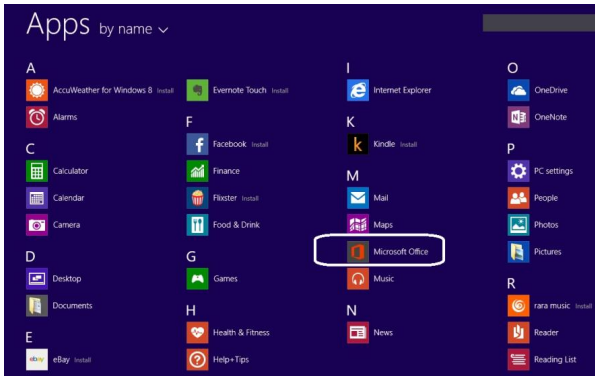


Before you start

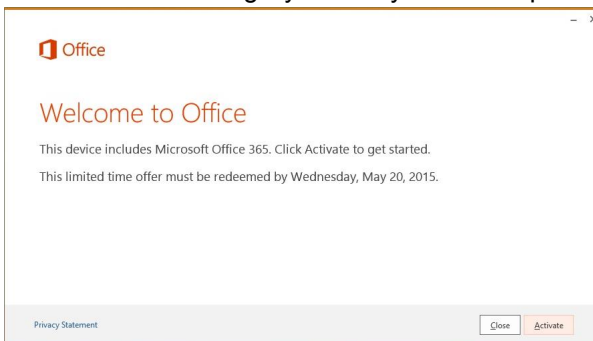
Your tablet comes with a one-year subscription to Office 365. To activate it, go through the Office 365 install application process preloaded on your tablet (see ["Install Office 365" \(below\)](#)). If Office does not complete the installation (stops around 70% to 90%), see ["Uninstall Office 365" \(on page 6\)](#), then ["Reinstall Office 365" \(on page 9\)](#) to recover Office 365 after a failed installation.

Install Office 365

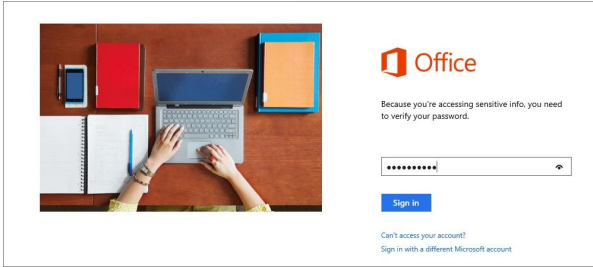
1. In *Apps*, touch  **Microsoft Office**. The *Office 365 Wizard* opens.



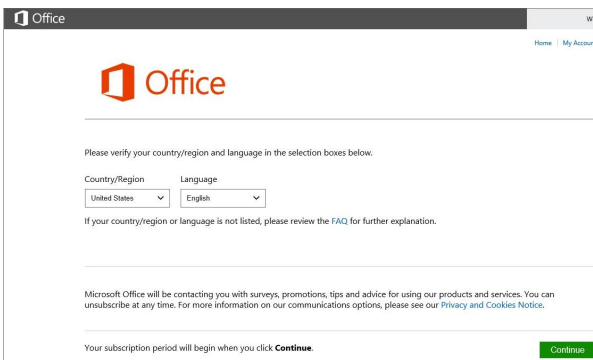
2. Touch **Activate** to begin your one-year subscription.



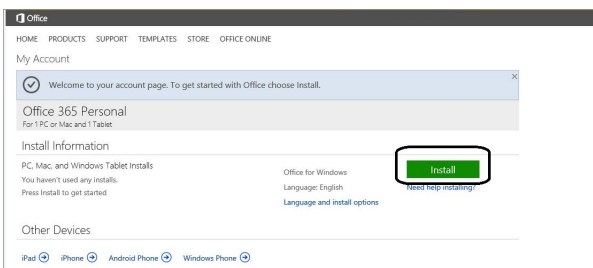
3. Log in to the Microsoft account you used to set up your tablet.



4. Select your *Country/Region* and *Language* from the drop-down menus, then touch **Continue**.



5. Under *Office 365 Personal*, touch **Install**. Your tablet downloads the *Office 365 Setup* file and a prompt appears at the bottom of your browser.



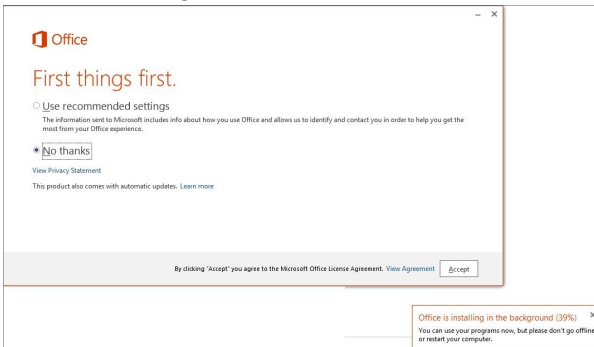
6. Touch **Run**.



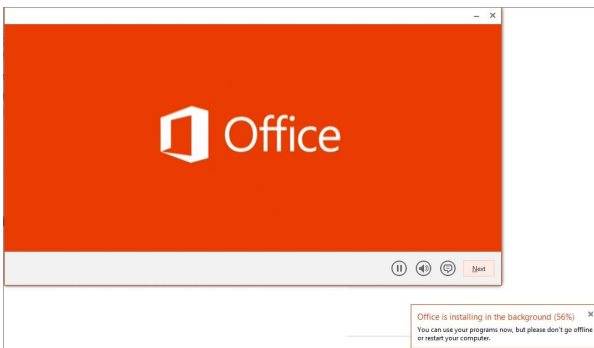
7. Touch **Continue**. Your tablet begins installing Office 365.

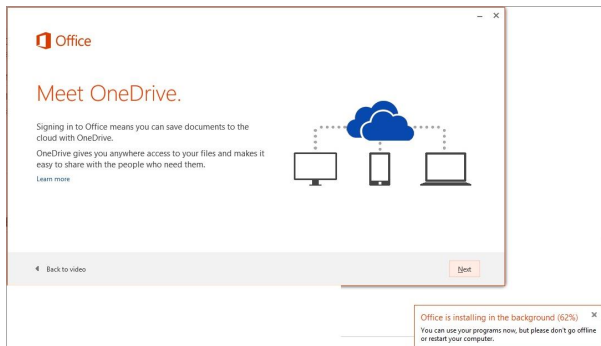
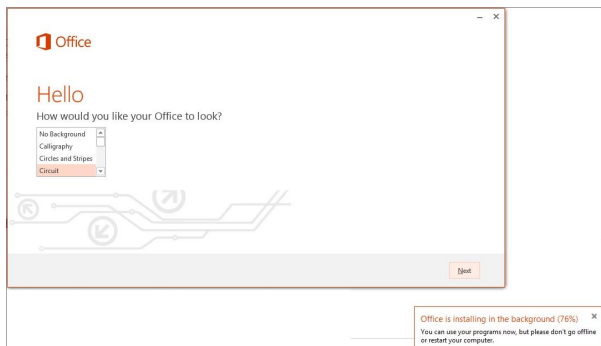
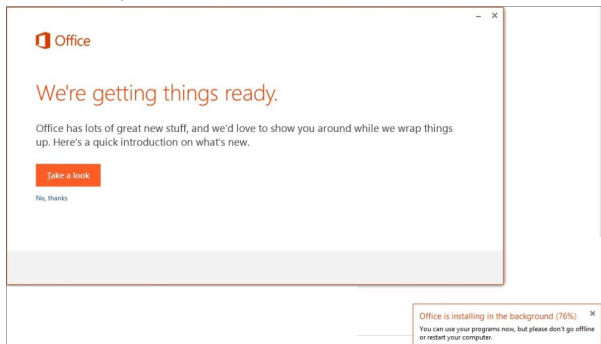


8. Under *First things first*, select **No thanks**, then touch **Accept**.

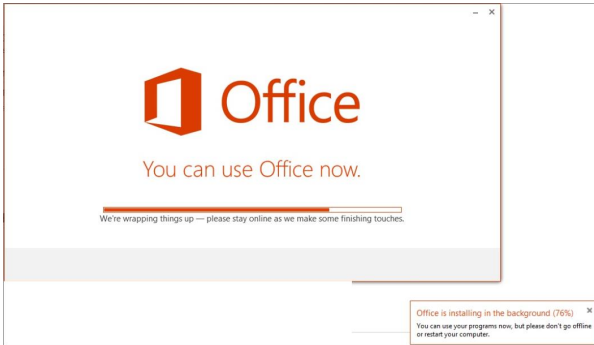


9. Touch **Next**.



10. Touch **Next**.11. Touch **Next**.12. Touch **No, thanks**.

13. If the installation does not finish (stops at 70% to 90%), close all installation windows, then restart your tablet.



14. See ["Uninstall Office 365" \(below\)](#) for instructions on how to remove Office 365 and reinstall it on your tablet.

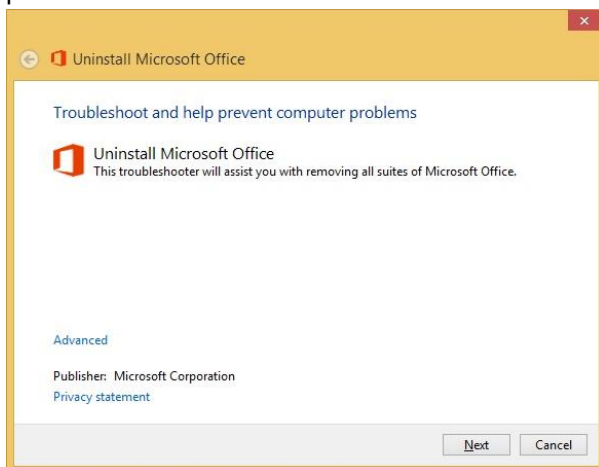
Uninstall Office 365

Note: Restart your tablet before following the steps below.

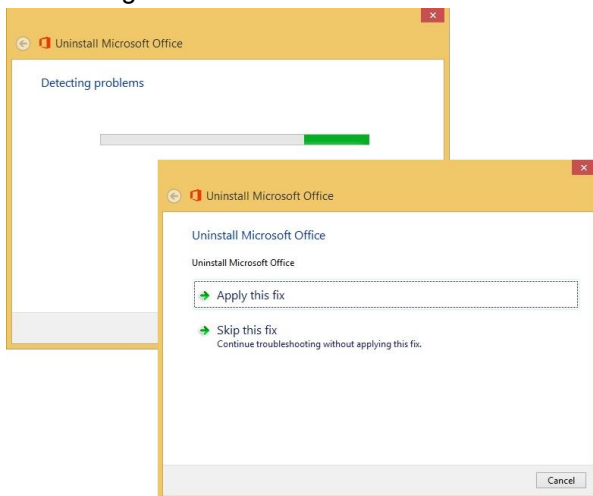
1. Go to <http://go.microsoft.com/?linkid=9815935>. Your tablet downloads a file.
2. Touch **Open**. The *Uninstall Microsoft Office* wizard opens.



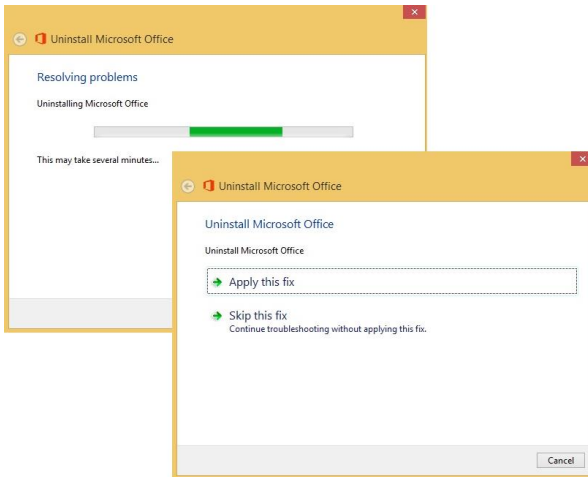
3. Touch **Next** to begin the wizard. The wizard looks for a solution to the problem.



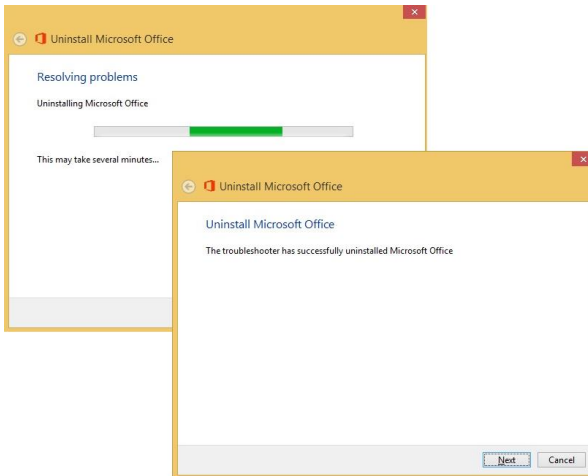
4. When the wizard finishes, touch **Apply this fix**. The wizard begins uninstalling Office 365.



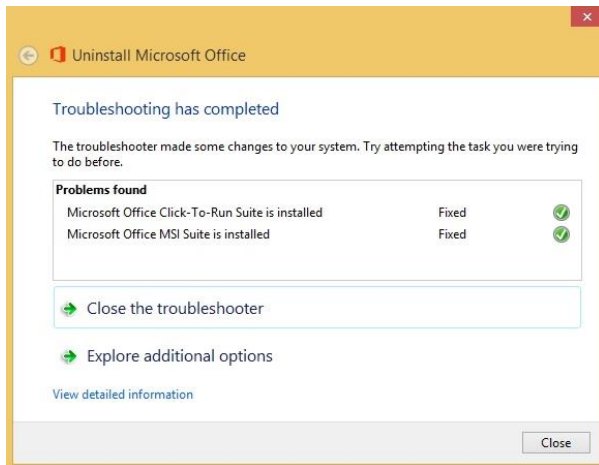
5. Touch **Apply this fix** again. The wizard continues uninstalling Office 365.



6. When the wizard is finished, touch **Next**.



7. Touch **Close**.



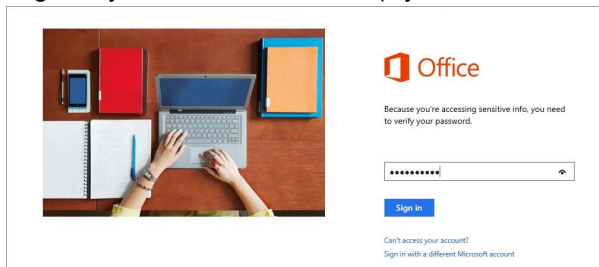
8. Restart your tablet.

9. See **"Reinstall Office 365" (below)** for further instructions.

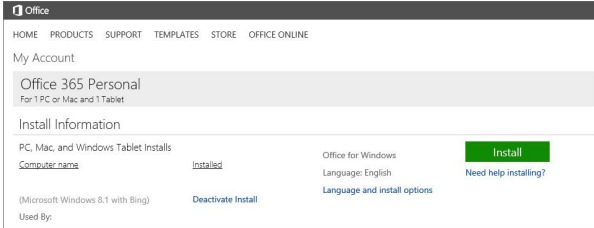
Reinstall Office 365

Note: Restart your tablet before following the steps below.

1. Go to <http://office.com/myaccount>
2. Log in to your Microsoft account (if you are not already).



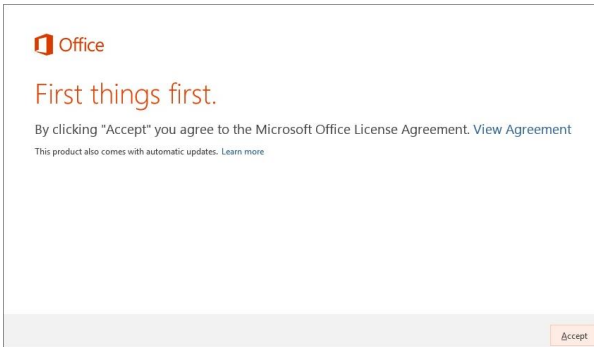
3. Under **Office 365 Personal**, touch **Install**. A prompt opens.



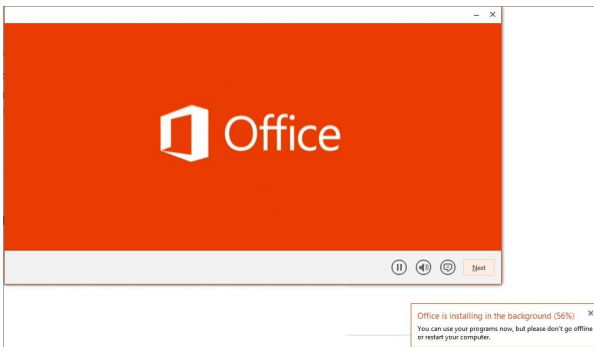
4. Touch **Run**.

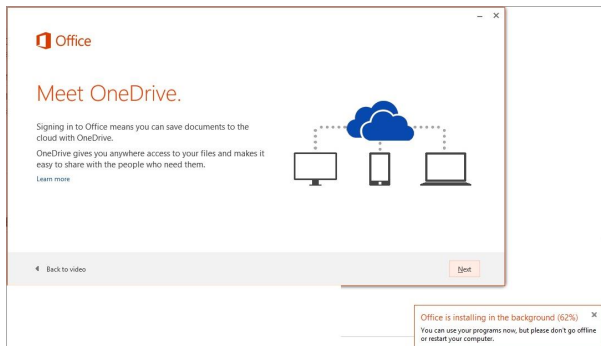
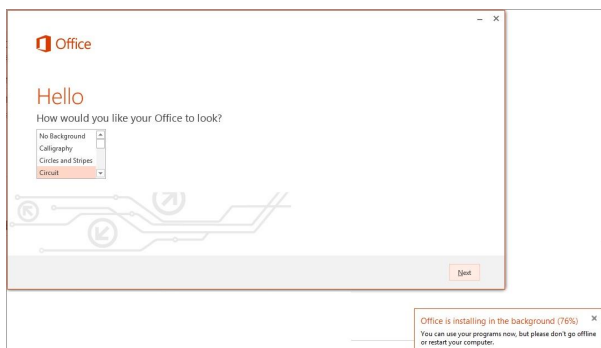
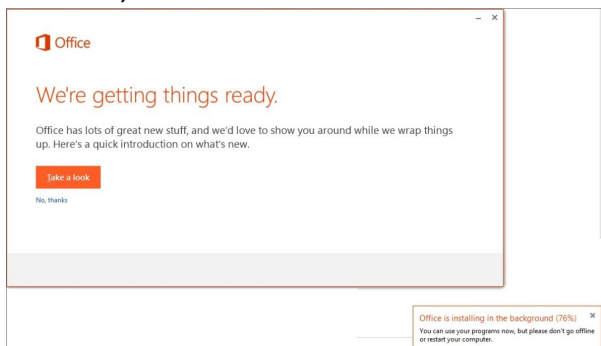


5. Touch **Accept**. Office 365 begins installing.



6. Touch **Next**.

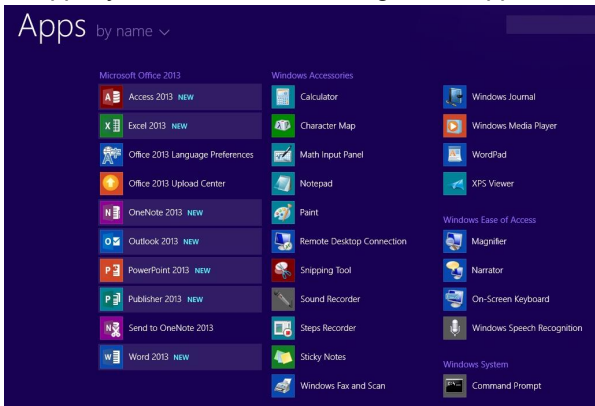


7. Touch **Next**.8. Touch **Next**.9. Touch **No, thanks**.

10. When the installation is finished, touch **All done!**



11. In Apps, you will see the following Office apps.



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