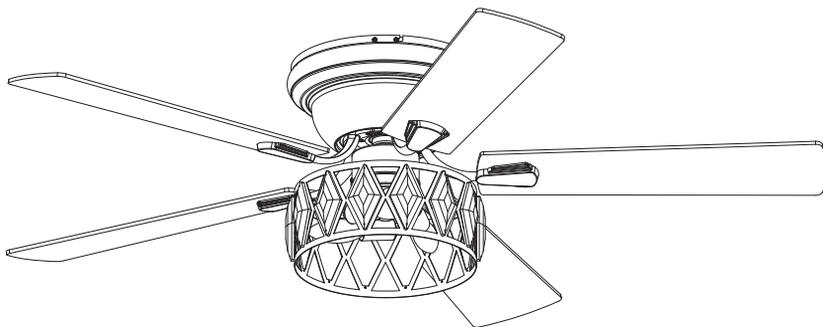


# INSTALLATION & USER MANUAL

## CEILING FAN WITH LIGHT



**Item#40015**

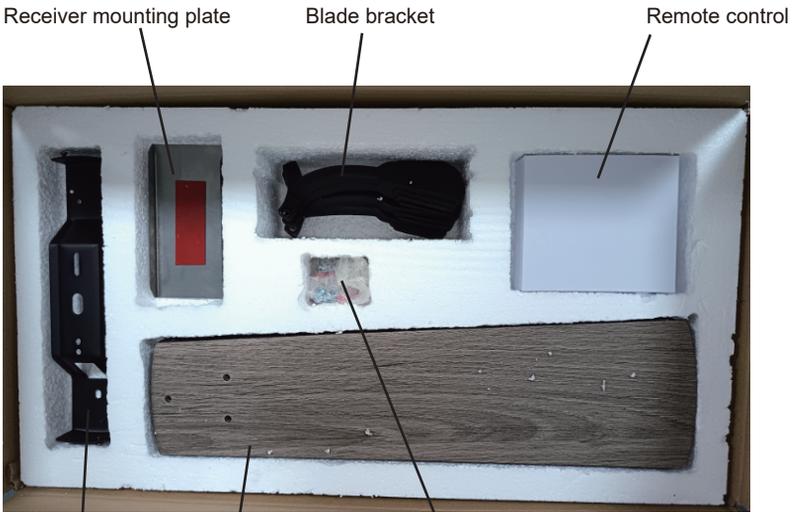
**Customer Service: [support@ceilingfanhelp.com](mailto:support@ceilingfanhelp.com)**



Motor

Motor housing

Lighting Fixture



Receiver mounting plate

Blade bracket

Remote control

Hanger bracket

Fan Blades

Accessory Kit

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## SAFETY PRECAUTIONS

Before beginning the installation of your new ceiling fan, read and follow these safety precautions. If you are not familiar with national and local electrical codes and basic electrical wiring procedures, we recommend that you have a qualified electrician install your new ceiling fan.



### ATTENTION PLEASE

- ❖ Before you begin, **TURN OFF THE ELECTRICITY.** Determine which circuit your new fan will be using and remove the fuse or turn off the circuit breaker at the main electrical panel.
- ❖ Make sure that all wiring conforms to national and local electrical codes. If you are unsure, obtain a copy of the codes and wire the fan accordingly. Never leave bare wires uncovered (wire connection), use wire nuts to cap all connections. Plastic electrical tape is not recommended.
- ❖ When working with electricity, never take shortcuts. Follow the code in every respect. Basic requirements for a ceiling fan installed with lights are, 120 volts AC - 60Hz, on a grounded circuit with a 15 amp breaker or fuse. Make sure that your electrical system and choice of location meet these requirements.
- ❖ If the location where you plan to install your fan does not already have an electrical outlet, hire a licensed electrician to run the wiring and install an outlet box designed for ceiling fans or heavy fixtures. The outlet box should be able to support a minimum moving weight of 50 pounds and marked “Acceptable for Fan Support” (Plastic outlet boxes are not recommended for ceiling fan installation).

- ❖ If you plan to use an existing electrical location, check to make sure that the outlet box is not PLASTIC, that it is securely attached and able to support at least 50 pounds of moving weight and marked “Acceptable for Fan Support”. If you have any questions, outlet boxes and support systems for ceiling fans are available at most hardware and do-it-yourself centers. In most cases, your dealer will have all the necessary products for the proper and safe installation of your ceiling fan.
- ❖ The location you choose should have a minimum clearance of 20 inches from any wall to the blade tip at any point in its rotation and a minimum of 7 feet from blade level to floor and 10 inches from the blades.
- ❖ This ceiling fan was not designed for installation in any location where it might be exposed to moisture or high humidity. Installation in this type of location could be UNSAFE, will most likely damage the fan and its finish... and will VOID YOUR WARRANTY.
- ❖ Every effort has been made to provide you with proper instructions for the safe installation of this ceiling fan. You could however, encounter situations or problems not covered in this manual. Should this occur, please refer to a do-it-yourself wiring handbook or hire a qualified electrician to install your fan.
- ❖ Never attach the blades to your ceiling fan before the fan body is properly mounted on the ceiling.
- ❖ Lubrication of your new ceiling fan is not necessary. The ball bearings have been adequately charged with grease and permanently sealed at the factory so that, under normal conditions, further attention is not necessary.



**WARNING**

To reduce the risk of fire, electrical shock, or personal injury, mount this fan to an outlet box marked “Acceptable for Fan Support” and use the Mounting Screws provided with the outlet box. CAUTION: Install the primary mounting means and use only the hardware provided with the fan.



**WARNING**

To reduce the risk of personal injury take care not to bend the blade brackets. Be careful not to insert foreign objects into rotating fan blades.



**WARNING**

The important safeguards and instructions appearing in this manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense, caution and careful attention to detail are factors which cannot be built into this product. These factors must be supplied by the person or persons installing, caring for, and operating the unit.

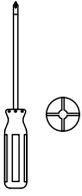


**Look at Me!  
I have Safety Tips and  
Installation Ideas**

These instructions are designed for a number of similar but different ceiling fans. As you proceed, some steps may or may not apply to the fan you purchased. Compare each step or optional procedure to your fan and proceed accordingly.

# PRE-INSTALLATION

This manual is designed to make it as easy as possible for you to assemble, install, operate and maintain your ceiling fan  
Tools Needed for Assembly (Not Included)



Phillips  
screwdriver



Wire strippers/  
cutters



One  
stepladder



One 1/4" blade  
screwdriver

# MATERIALS NEEDED

Wiring outlet and connectors of the type required by the local code. The minimum wire would be a 3-conductor (2-wire with ground) of the following size:

Installed wire length	Wire Size (A.W.G.)
up to 50 ft.	12
50-100 ft	12



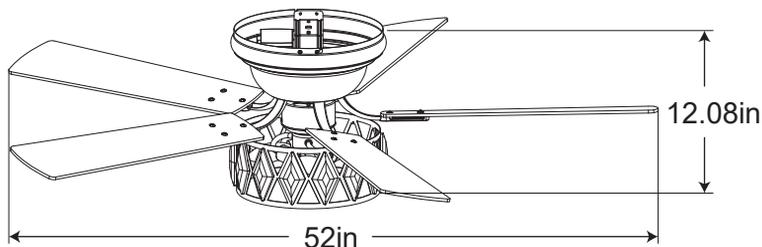
**NOTE:** Place the parts from the loose parts bags in a small container to keep them from being lost. If any parts are missing contact your local retailer



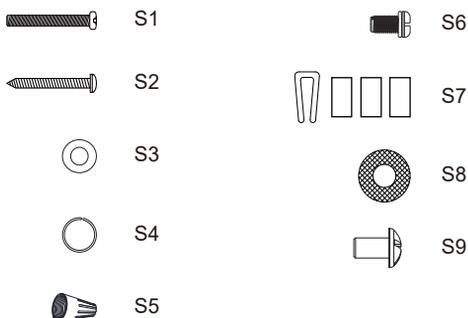
## WARNING:

Before assembling your ceiling fan, refer to section on proper method of wiring your fan (page 9). If you feel you do not have enough wiring knowledge or experience, have your fan installed by a licensed electrician.

# DIMENSION REFERENCE

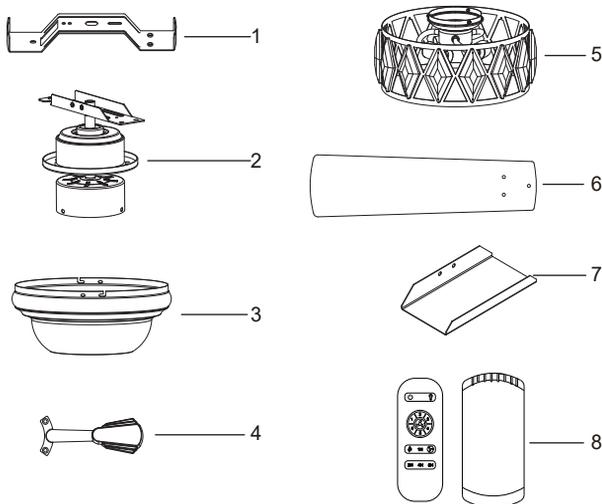


# HARDWARE INCLUDED



Hardware Package	Quantity
S1. J-box Screw	2
S2. Self-tapping Screw	4
S3. Washer	4
S4. Spring Washer	4
S5. Wire Nut	3
S6. Round Head Screws	1
S7. Balance Kit	1+3
S8. Paper Gasket	16
S9. Fan Blade Screw	16

# FAN PARTS INCLUDED

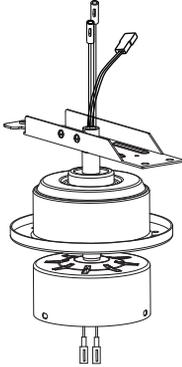


Name	Quantity
1. Hanger bracket	1
2. Motor	1
3. Motor housing	1
4. Blade bracket	5
5. Light kit	1
6. Fan blade	5
7. Receiver mounting plate	1
8. Remote control	1

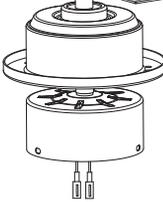
# EXPLODED VIEW



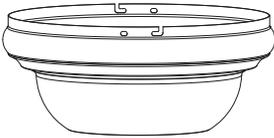
Hanger bracket



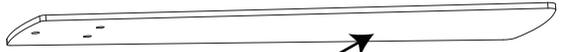
Receiver mounting plate



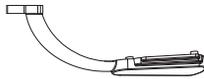
Electric machinery



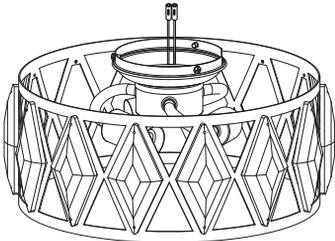
Motor housing



Fan blade

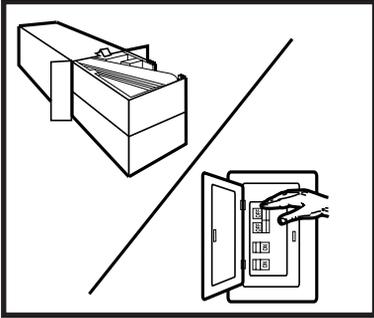


Blade bracket

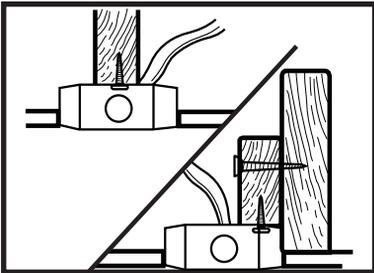


Light kit

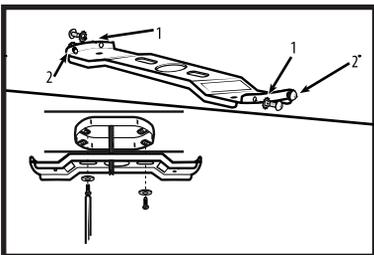
# PREPARING FOR INSTALLATION



1. Unpack the carton and inspect the fan carefully to be sure all contents are included. Please kindly keep well with the screws, washers and all the other small items in case of missing. Turn off power at fuse box to avoid possible electrical shock.



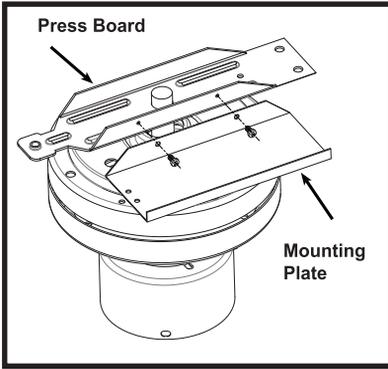
2. Use metal outlet box suitable for fan support (must support 35 lbs). Before attaching fan to outlet box, ensure the outlet box is securely fastened by at least two points to a structural ceiling member (a loose box will cause the fan to wobble).



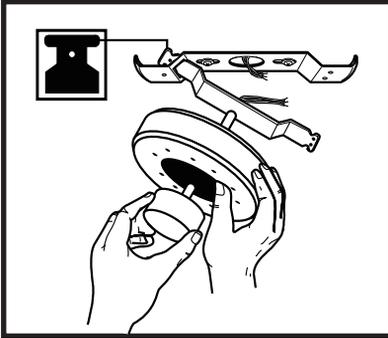
### 3. MOUNTING BRACKET INSTALLATION

Remove the screws and star washers (1) from the bracket as shown above. Loosen (do not remove) the screws (2) from the bracket as shown above. Install mounting bracket to outlet box in ceiling using the screws and washers provided with the outlet box.

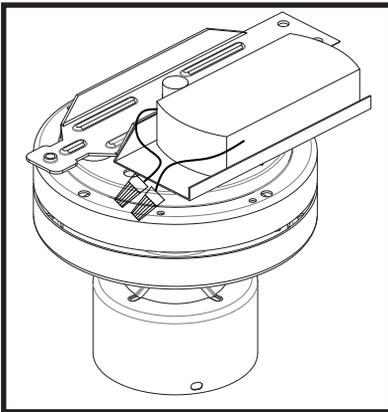
# MOUNTING INSTALIATION



1. Attach the remote control receiver mounting plate to the press board on the motor ,align the two holes and tighten the 2 screws provided.



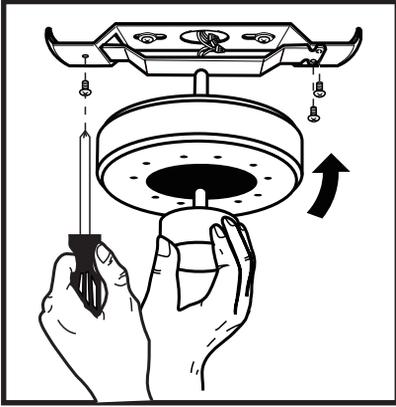
2. Remove screws from motor bracket and mounting plate. Hang fan from mounting plate by inserting "T"-shaped end of bracket into slot opening of mounting plate. This will allow for hands free wiring.



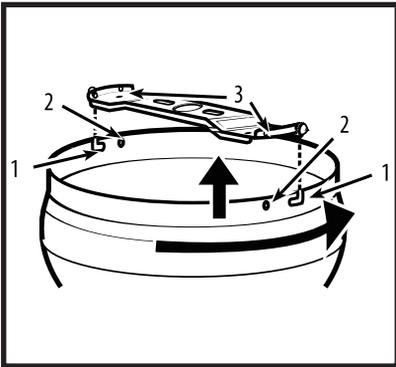
3. Place the remote control receiver on the plate and connect wire and then pull all wires STRAIGHT and TIE them well with provided plastic cable (in screw pack) to prevent motor rotating damage wire and avoid risk of short cut.

Please refer to page10~11for remote controller and receiver installation and operation detail.

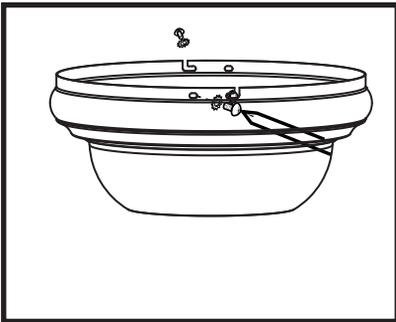
# MOUNTING



1. Push motor upward and attach the motor to the mounting plate by tightly securing with screws and washers provided.

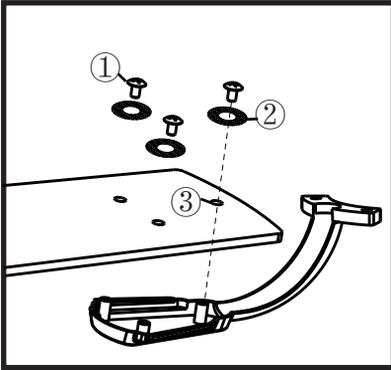


2. The decorative motor housing has two mating slots (1) and two mating holes (2). Position both slots on the motor housing directly under and in line with two screws in the mounting bracket (3). Lift the motor housing, allowing the two screws to slide into the mating slots. Rotate the motor housing clockwise until both screws from the mounting bracket drop into the slot recesses. Tighten screws securely.



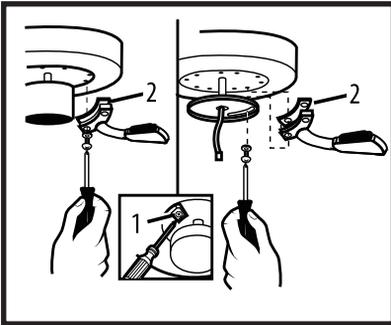
3. Install two screws and star washers into the mating holes of the motor housing and tighten to secure the housing to the mounting bracket.

# BLADE INSTALLATION

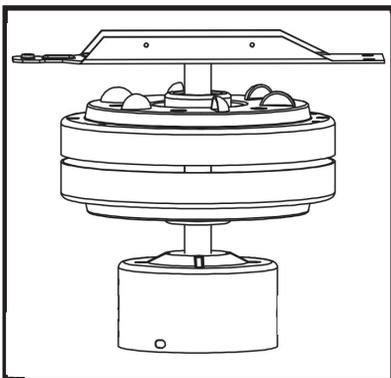


1. Attach blade brackets to blades using the blade bracket screws ①, metal washers ②, and fabric washers ③, if provided. NOTE: Some models do not utilize fabric washers ③.

The blade brackets must be attached to blade before attaching to motor. BE CAREFUL that blade brackets not be deformed during installation to avoid fan wobble or noise.

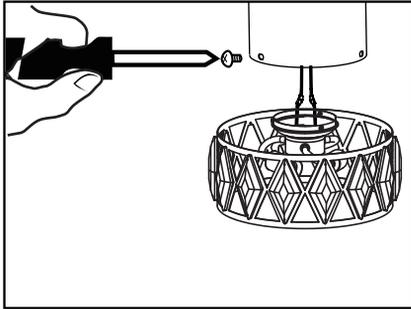


2. Check the motor for plastic shipping stabilizer tabs (1), and remove them if they are present. Attach blade assembly to motor using the noise-dampening motor gaskets (2) and motor screws provided. Tighten screws securely. NOTE: Some models do not utilize motor gaskets, washers, or stabilizer tabs.

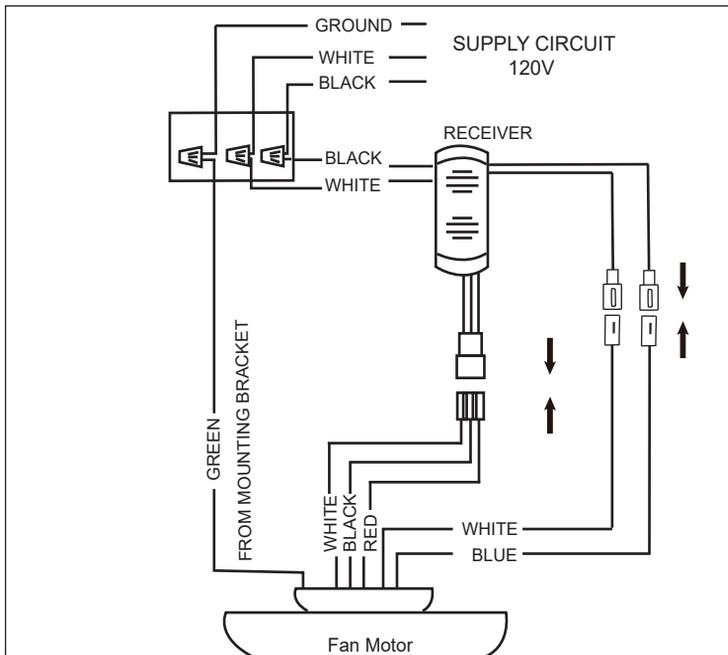


3. Always ensure that the fan is set to "OFF" and the blades are stationary prior to changing directions. Reverse switch on fan should ideally be set on "FORWARD" (DOWN position) during hot seasons to move blades in a counterclockwise direction & "REVERSE" (UP position) in cold seasons to make the fan rotate in the clockwise direction.

# LIGHTFIXTUREINSTALLATION



1. Find the two wires from the switch housing with the tag that says FOR LIGHT. Connect the blue wire from the switch housing to the black wire from the light kit, and connect the white wire from the switch housing to the white wire from the light kit. Attach light kit to the switch housing using three small screws provided.



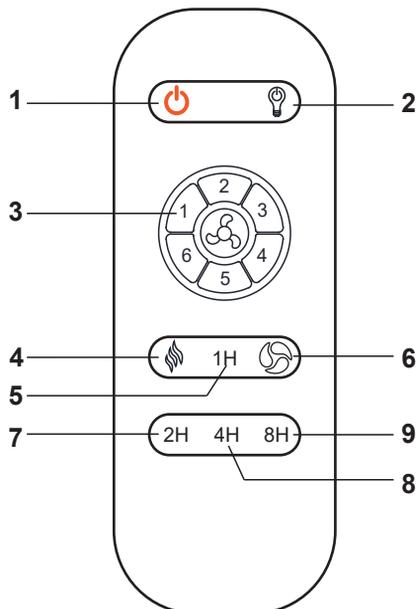
Connect the wires according to the wiring diagram.

# REMOTE USING

## REMOTE CONTROL FUNCTIONS

Open the battery cover on the hand-held remote and install a pair of AAA batteries (1.5V).  
(Batteries are not included.)

- 1.Fan & Light Off
- 2.Lights on/off
- 3.Speeds
- 4.Natural wind
- 5.Timer 1 Hour
- 6.Reverse
- 7.Timer 2 Hour
- 8.Timer 4 Hour
- 9.Timer 8 Hour



Turn on the power switch,press the "  " within 5 seconds.the receiver will emit two 'beep' sounds,the pair code is successful. If not successful,turn off the power for a minute and repeat the above.

When the emitter cannot control the receiver,please check the battery switch touching normally or not,correction of the positive and negative,full or empty of the power.

When the emitter cannot control the receiver,please check if there are any similar remote-controlled products nearby,then check whether they works,because remote-controlled product with the same frequency will disturb each other.

Please take out the battery from the emitter when leaving unused for a long time.

# TROUBLESHOOTING

## 1. Fan will not start:

1. Check circuit fuses or breakers.
2. Check all electrical connections to ensure proper contact.  
**CAUTION:** Make sure the main power is OFF when checking any electrical connection.

## 2. Fan sounds noisy:

1. Make sure all motor housing screws are snug.
2. Make sure the screws that attach the fan blade brackets to the motor are tight.
3. Make sure wire nut connections are not rubbing against each other or the interior wall of the switch housing. **CAUTION:** Make sure main power is off.
4. Allow a 24-hour "breaking-in" period. Most noise associated with a new fan disappear during this time.
5. If using an optional light kit, make sure the screws securing the glassware are tight. Make sure the light bulbs are not touching any other component.

## 3. Fan wobble:

1. Check that all blade and blade arm screws are secure.
2. Most fan wobbling problems are caused by uneven blade alignment. Check this level by selecting a point on the ceiling above the tip of one of the blades.
3. Measure this distance. Rotate the fan until the next blade is positioned for measurement. Repeat for each blade. This distance deviation should be equal within 1/8".
4. Use the enclosed Blade Balancing Kit if the blade wobbling is still noticeable. If the blade wobble is still noticeable, interchanging two adjacent ( side by side) blades can redistribute the weight and possibly result in smoother operation.

# BALANCING KIT

Use the balancing kit only if excessive fan wobble persists after completing all steps under “Attaching the Fan Blades” in this manual.

1. Turn on the fan and set it to the speed where the wobble is most noticeable.
2. Turn off the fan and allow it to come to a complete stop. Select one blade and place the balancing clip halfway between the blade holder and the tip, on the trailing edge.
3. Turn the fan back on and observe whether the wobble has increased or decreased. Repeat the test on each blade, noting which one shows the most improvement.
4. Move the clip back to the blade that showed the greatest improvement. Adjust the clip’s position slightly inward and outward along the blade to find the optimal location.
5. Remove the clip and attach a balancing weight to the top of the blade, near the clip position, along the centerline.
6. If the wobble persists, you may further improve the balance by using the clip and additional weights.

