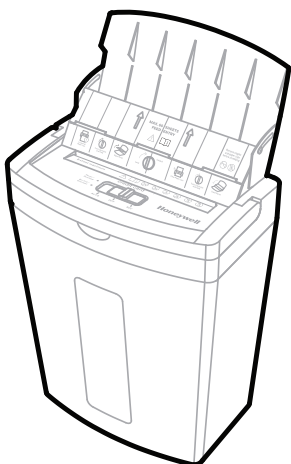


User Guide

M9660DS 60 Sheet Auto Feed Micro Cut Paper Shredder



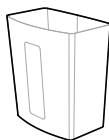
Model 9660DS

Package Includes;

- 1 - Shredder Head
- 1 - Plastic Waste Bin
- 1 - User Guide



1 Shredder Head



1 Plastic Waste Bin



1 User Guide

Please carefully check the above list to confirm all items have been received. If any items are missing, please contact Consumer Assistance. (See page 6 for contact information).

Read and save this user guide for future reference.

DO NOT RETURN SHREDDER TO STORE

If you are missing parts or have difficulty operating your paper shredder, please contact our Consumer Assistance Department by telephone. Store will not accept returned products without prior authorization. You must first contact our Consumer Assistance Department (See page 6 for contact information).

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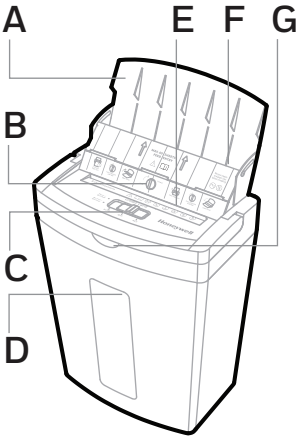
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PRODUCT REGISTRATION

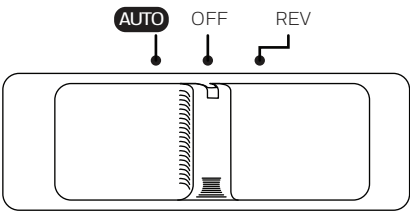
Please go to the following webpage to register your product:
www.hymaninc.com/product-registration/

PRODUCT OVERVIEW



- A - Cover Lid
- B - Access Knob
- C - 3 Function Control Switch
- D - Waste Basket
- E - Manual Feed Slot
- F - Auto Feed Slot
- G - Handle

3 FUNCTION CONTROL SWITCH



- FWD - Activates shredder and begins shredding
- AUTO - Turns on standby mode, shredding starts when paper sheets are inserted into the feed opening.
- REV - Shredder will rotate in opposite direction, forcing paper to exit at top.

PRODUCT SPECIFICATIONS

Model #: 9660DS	Weight: 13.64 lbs. / 6.2 kg.
Capacity: 60 Sheets Paper, 1 Credit Card	Power Input: 120v ~ 60Hz
Shred Type: Paper/Card –Micro Cut	Motor Power: 312W
Avg. Shred Size: 0.12 in. x 0.39 in. / 3 mm x 10 mm	Bin Capacity: 5.3 gal. / 20L
Feed Opening: 8.7 in. / 220 mm	Noise Level: ≤62dB Load
Height: 17.1 in. / 435 mm	Max. Run Time: (Auto feed mode) 12 min. on / 60 min. off (Manual feed mode) 5 min. on / 60 min. off
Width: 12.6 in. / 320 mm	Speed: 5.85 ft. per min.
Depth: 8.03 in. / 204 mm	Can Shred: Paper, Credit Cards

IMPORTANT SAFETY GUIDELINES

- Do not exceed maximum recommended number of sheets when feeding paper into shredder.
- Do not put paper clips or staples into shredder to avoid damaging the blades.
- Always unplug the shredder before cleaning the waste bin.
- Unplug the shredder if not in use for extended periods of time.
- Keep ties, jewelry, hair, etc. away from the shredder feed opening to insure personal safety.
- Avoid touching the feed opening with hands.
- Keep aerosol products away from shredder as these can damage motor.
- Do not place near heat sources or in humid environment for extended periods of time.
- Place shredder far away from areas frequented by children and pets.
- Product is not intended for use by children (product is not a toy).

OPERATION

Read and follow all safety instructions before using the shredder. Your shredder can operate in either Auto-Feed Mode or Manual Feed Mode. The auto-feed slot can shred up to 60 sheets of paper at a time, whereas the manual feed can handle up to 6 sheets of standard paper at one time.

Manual Feed Mode:

1. Slide the function switch to the AUTO position.
2. Put up to 6 sheets of paper into the manual paper feed opening and your shredder will switch on automatically.
3. To shred credit cards and small receipts make sure to insert them into feed opening by the area marked with the credit card icon.
4. After shredding is completed, slide the function switch back to the OFF position.

Auto-Feed Mode:

1. Slide the function switch to the AUTO position.
2. Insert up to 60 sheets of paper into the auto-feed tray.
3. Make sure to remove all staples and paper clips prior to shredding as this may cause your shredder to jam. Only paper should be shredded through the auto-feed tray.
4. Once paper is inserted into the auto-feed tray, the shredder will automatically start operating and begin the shredding process. It will take approximately 2-3 sheets at a time, until all the paper in the feed tray is shredded.
5. Your shredder will continue to shred approximately 2-3 sheets at a time, until all the paper in the feed tray is shredded.
6. As soon as all the paper in the auto feed tray is shredded, the unit will go back into standby mode.
7. After shredding is completed, slide the function switch back to the OFF position.

EMPTY WASTE BIN

1. Unplug the shredder power cord from the electrical outlet.
2. Remove the shredder head from the waste bin by lifting the handle straight up.
3. Empty the waste bin.
4. Replace shredder head on waste bin.
5. Plug shredder power cord back into outlet.

CLEARING PAPER JAMS

Clearing Manual Feed Paper Jams:

To clear a paper jam from the manual feed opening, simply switch the function button to the reverse position (REV) and manually pull out the paper in the feed opening to clear the jam. Once the paper is removed, switch the function button back to the AUTO position and resume shredding.

Clearing Auto Feed Paper Jams:

1. Move the Power Slide Switch to the OFF Position, and unplug your shredder.
2. Facing the Panel located right under the Auto Feed opening, locate the access knob in the center of the panel and twist it to the unlock position and hold it.
3. While holding the access knob in the unlock position, gently lift and pull the bottom section of the panel away from the shredder head. This will give you full access to the feed opening area.
4. Remove all jammed paper and any paper residue that is causing the jam.
5. After finishing to clear the jam, twist the access knob to the unlock position and hold it.
6. While holding the access knob, replace the panel back into it's original position, making sure that it is seated properly in its designated recessed area on the shredder head. Make sure that the side connecting pins are properly inserted.
7. Release the access switch and twist it back to the lock position.
8. Confirm that the panel is locked in position by checking to be sure that it cannot be moved. (Please note that the Shredder will not power up if the panel is not properly seated and locked in place)
9. Replug your shredder into the power outlet and move the Power Slide Switch to the AUTO Position You should now be able to start shredding again.

OVERHEAT PROTECTION

1. Frequent or continuous use may cause motor to exceed normal operating temperature.
2. Overheat and bin-full use the same light. When the light is blue, it means the bin is full. When the light is red, it means it's overheated.
3. Auto feed mode: After approximately 12 minutes of continuous operation, the overheat protection feature causes motor to shut off.
Manual feed mode: After approximately 5 minutes of continuous operation, the overheat protection feature causes motor to shut off.
4. Unplug the shredder power cord from the electrical outlet and allow shredder motor to cool (approximately 60 minutes to completely cool).
5. Once the motor has cooled it will return to normal operation.

TROUBLESHOOTING TIPS

PROBLEM: Unit does not power up.

SOLUTION: Make sure that shredder head is properly placed on the waste basket. The shredder handle and the basket window should be facing the front. This unit has an automatic sensor, which switches the shredder off when the shredder head is removed from the wastebasket. In addition make sure that the auto feed panel is properly closed (see steps 7-9 in “Clearing Auto Feed Paper Jams”)

PROBLEM: Power turned off while shredding.

SOLUTION: This unit is equipped with a motor overheat protection circuit, which may terminate power automatically if your shredder’s motor overheats. If this happens the shredder’s overheat LED will illuminate. To reset the motor overheat circuit, turn the unit off and wait about 30-60 minutes for the motor to cool down before attempting to shred again.

PROBLEM: Paper is jammed and shredder does not run.

SOLUTION: Too many sheets of paper are being fed into shredder at one time. Press the “REV” button to clear.

PROBLEM: Shredder motor is making loud and/or irregular noises during operation

SOLUTION: Your motor or gears could be damaged. Please immediately stop use, unplug the machine and call customer support for assistance.

MARKING AND INSTRUCTIONS



Warning



Operation, maintenance, and service requirements are covered in the instruction manual. Read the entire instruction manual before operating shredders.



Avoid hair touching the document feed opening.



Avoid touching the document feed opening with hands.



Avoid clothing touching the document feed opening.



Avoid shredding staples and clips.



Product is not intended for use by children (product is not a toy).



Keep aerosol products away.

LIMITED WARRANTY

LH Licensed Products, Inc., ("LHLP, Inc.") warrants that for a period of one (1) year(cutter) / three (3) years (parts except cutter) from the date of purchase, this product will be free from structural or mechanical defects resulting from materials or workmanship. LHLP, Inc., at its sole option and as the purchaser's sole remedy under this warranty, will repair or replace this product or any component of the product found to be defective during the warranty period. Replacement or repair will be made with a new or remanufactured product or component. If the product is no longer available, replacement may be made with a similar product of equal or greater value. THIS IS YOUR EXCLUSIVE WARRANTY.

This warranty is only valid for the original retail purchaser from the date of initial retail purchase and is not transferable. You must keep the original sales receipt. Proof of purchase is required to obtain warranty service.

LHLP, Inc. dealers, service centers, or retail stores selling this product do not have the right to alter, modify or in any way change the terms and conditions of this warranty.

This warranty does not apply to the finish on the product. This warranty does not cover normal wear and tear of parts or damage resulting from any of the following: negligent use or misuse of the product, use contrary to the operating instructions, disassembly, repair or alteration by anyone other than LHLP, Inc. or an authorized service center, improper installation, or exposure to extremes of heat or humidity. Further, the warranty does not cover Acts of God, such as fire, flood, earthquakes, hurricanes and tornadoes.

LHLP, Inc. shall not be liable for any incidental or consequential damages caused by the breach of any express or implied warranty or otherwise relating to the sale of this product. LHLP, Inc. is also not responsible for: costs associated with removing or installing the product; damage or loss of the contents of the product; nor for the unauthorized removal of the contents; or damages incurred during shipment.

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Except to the extent prohibited by applicable law, any implied warranty of merchantability or fitness for a particular purpose is limited in duration to the duration of the above warranty period. Some states, provinces or jurisdictions do not allow the exclusion or limitation of incidental or consequential damages or limitations on how long an implied warranty lasts, so the above limitations or exclusion may not apply to you. This warranty gives you specific legal rights, and you may also have other rights that vary from state to state, or province to province, or jurisdiction to jurisdiction.

CONSUMER ASSISTANCE

EMAIL: LHLPCustomerService@LHLPinc.com

WEBSITE: www.honeywellsafes.com

ADDRESS: Consumer Assistance Dept.
LH Licensed Products, Inc.
860 East Sandhill Avenue
Carson, CA 90746 USA

TELEPHONE: US/Canada 1-877-354-5457 (Toll Free)

Mexico 01-800-288-2872 After English voice recording stops you must then enter 800-860-1677 to complete your call. (Toll Free)

Australia 0011-800-5325-7000 (Toll Free)

Germany/New Zealand 00-800-5325-7000 (Toll Free)

Other Countries XX*-310-323-5722 (Toll Charges Apply)
XX*- Dial U.S. Country Code first

CALL CENTER HOURS:

US/Canada 7am – 5pm (PST**) Mon – Fri (Subject to change)

CALL BACK HOURS:

Other Countries 7am – 8pm (PST**) Mon – Fri (Subject to change)
PST*- Local time in Los Angeles, CA, USA

INTERNATIONAL CALL BACK HOURS:

If you need to speak with a consumer assistant and cannot contact us during the Call Center hours above, please send an email or leave a telephone message, including your Name, Telephone Number and the best time for us to contact you during the Call Back hours above and we will make every effort to contact you and help answer any of your questions or concerns.

* Insert correct Country Code

** Local Time based on Los Angeles California USA



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