# INSIGNIA 8" LTE Android™ Tablet

NS-15T8LTE



# **Table of Contents**

Features         4           Package contents         4           Product overview         5           Home screen         8           Get started         9           Insert the SIM card         10           Charge the battery         10           Turn on your tablet for the first time         11           Understand the basics         11           Turn your tablet on or off         11           Restart your tablet         12           Adjust the volume         12           Navigate with gestures         13           Navigate with gestures         13           Navigate with on-screen function buttons         14           Use the Recents screen         14           Use the Recents screen         14           Use the Recents screen         14           Use the Recents screen function buttons         15           Use the Recents screen function buttons         17           Use the Recents screen function         16           Capture and view a screenshot         17           View a status ltern or notification         17           View a status ltern or notification         17           Check of pudates         18           Add a new	Welcome	4
Package contents         4           Product overview         5           Home screen         8           Get started         9           Insert the SIM card         10           Charge the battery         10           Turn on your tablet for the first time         11           Understand the basics         11           Turn your tablet on or off         11           Restart your tablet         12           Adjust the volume         12           Navigate with gestures         13           Navigate with on-screen function buttons         14           Use the Recents screen         14           Use the keyboard         15           Download apps         16           Capture and view a screenshot         17           View a status item or notification         17           View a status item or notification         17           Check for updates         17           Add an ew user account         20           Change basic settings         24           Customize the Home screen         24           Customize the Home screen         24           Customize the Home screen         26           Set the date and time         28 <td>Features</td> <td>4</td>	Features	4
Home screen		
Get started       9         Insert the SIM card       10         Charge the battery       10         Turn on your tablet or the first time       11         Understand the basics       11         Turn your tablet on or off       11         Restart your tablet       12         Adjust the volume       12         Asyagate with gestures       13         Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the power saving settings       29         Setting the screen forth size       29         Adjust the power saving settings       39         Select your	Product overview	5
Insert the SIM card	Home screen	8
Charge the battery       10         Turn on your tablet for the first time       11         Understand the basics       11         Turn your tablet on or off       11         Restart your tablet       12         Adjust the volume       12         Navigate with gestures       13         Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen fort size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer	Get started	9
Turn on your tablet for the first time       11         Understand the basics       11         Turn your tablet on or off       11         Restart your tablet       12         Adjust the volume       12         Navigate with on-screen function buttons       13         Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34 <t< td=""><td>Insert the SIM card</td><td>10</td></t<>	Insert the SIM card	10
Understand the basics       11         Turn your tablet on or off       11         Restart your tablet       12         Adjust the volume       12         Navigate with gestures       13         Navigate with gestures       13         Navigate with gestures       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         Yiew a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the Home screen       24         Customize the Home screen       25         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       28         Setting the screen fint size       29         Adjust system sounds       30         Selectly our language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections		
Turn your tablet on or off       11         Restart your tablet       12         Adjust the volume       12         Navigate with gestures       13         Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the Home screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust the power saving settings       29         Setting the screen font size       29         Adjust tystem sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Ch	Turn on your tablet for the first time	11
Restart your tablet       12         Adjust the volume       12         Navigate with gestures       13         Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the Home screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       28         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Check the Internet	Understand the basics	11
Adjust the volume       12         Navigate with gestures       13         Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the screen font size       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page<	Turn your tablet on or off	11
Navigate with gestures       13         Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copytext on a we	Restart your tablet	12
Navigate with on-screen function buttons       14         Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pag		
Use the Recents screen       14         Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the Home screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Finetwork       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page <t< td=""><td></td><td></td></t<>		
Use the keyboard       15         Download apps       16         Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Finetwork       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39	•	
Download apps         16           Capture and view a screenshot         17           View a status item or notification         17           Check for updates         18           Add a new user account         20           Change basic settings         24           Customize the Home screen         24           Customize the lock screen         26           Set the date and time         28           Adjust the screen brightness         28           Adjust the power saving settings         29           Setting the screen font size         29           Adjust system sounds         30           Select your language         30           Connect to a computer         33           Transfer or download an e-book         34           Set up wireless connections         34           Connect to the Internet         34           Add a Wi-Finetwork         35           Check network status         37           Connect to a Bluetooth device         37           Use the Internet         37           View web pages         38           Search for text on a web page         38           Copy text on a web page         39		
Capture and view a screenshot       17         View a status item or notification       17         Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Finetwork       35         Check network status       37         Connect to a Bluetooth device       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Check for updates       18         Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Finetwork       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Add a new user account       20         Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Finetwork       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39	View a status item or notification	17
Change basic settings       24         Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Customize the Home screen       24         Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       38         Copy text on a web page       39	Add a new user account	20
Customize the lock screen       26         Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39	Change basic settings	24
Set the date and time       28         Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       38         Copy text on a web page       39		
Adjust the screen brightness       28         Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Adjust the power saving settings       29         Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Finetwork       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Setting the screen font size       29         Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Adjust system sounds       30         Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Select your language       30         Connect to a computer       33         Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Transfer or download an e-book       34         Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39	Connect to a computer	33
Set up wireless connections       34         Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39	·	
Connect to the Internet       34         Add a Wi-Fi network       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Add a Wi-Finetwork       35         Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39	•	
Check network status       37         Connect to a Bluetooth device       37         Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
Connect to a Bluetooth device 37  Use the Internet 37  View web pages 38  Search for text on a web page 38  Copy text on a web page 39		
Use the Internet       37         View web pages       38         Search for text on a web page       38         Copy text on a web page       39		
View web pages38Search for text on a web page38Copy text on a web page39		
Search for text on a web page		
Copy text on a web page		



Manage downloads  Manage bookmarks	
Use email	43
Set up an email account  Manage email accounts  View an email	
Create an email	
Set up a Gmail account  Manage Gmail accounts  View a Gmail  Create a Gmail	
Create and manage contacts	52
Use the calendar	52
Work with photos and video  Use the camera  View photos and video  Edit photos  Share photos or videos	
Listen to music	56
Control playback Create a playlist	
Protect your data and tablet  Set and use the screen lock Encrypt your data	57
Manage storage space View storage space Clear app cache and data Uninstall apps Delete a user account Free up storage space Reset to default settings	
Troubleshooting	65
Maintenance	66
Specifications	66
Customer support	67
Safety information	67
Legal notices	68
One-Year Limited Warranty	71

# Welcome

Thank you for purchasing an Insignia 8" LTE Android™ Tablet (NS-15T8LTE). Your tablet is a state of the art Android design that will give you reliable and trouble-free performance.

# **Features**

Familiarize yourself with your tablet's features below.

## LTE (4G)

Connect to the Internet wherever you are on the 4G network.

#### Wi-Fi

Browse the web with the latest Wi-Fi technology.

#### 8.0" Touch Screen

The screen responds to your touch instantly.

#### **Third-party Application Support**

Install a large number of third-party applications on your tablet.

#### **Built-in Cameras**

Use the built-in front and back cameras as a webcam or to record videos.

#### **Built-in G-sensor**

Rotate the tablet to automatically switch between landscape and portrait modes.

#### **Entertainment**

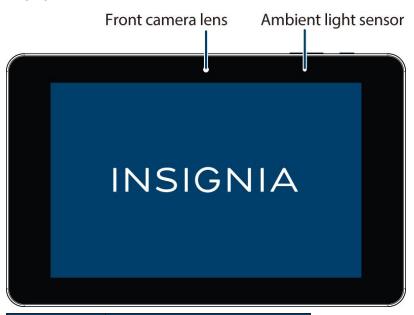
Enjoy music, movies, pictures, and e-books on a single device.

# PACKAGE CONTENTS

- 8" LTE Android™ Tablet
- · Micro USB cable
- USB power adapter
- Quick Setup Guide
- Important Information

# PRODUCT OVERVIEW

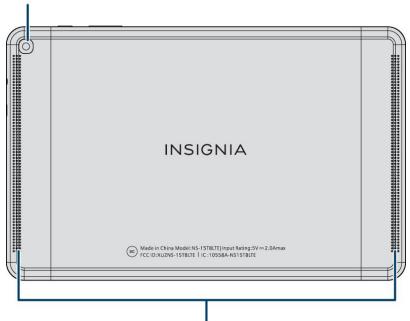
# **Front**



Item	Description
Front camera lens	Take pictures or record video. See <b>Use the camera</b> (on page 52).
Ambient light sensor	Adjusts your tablet's brightness setting.

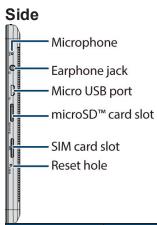
# Back





Speakers

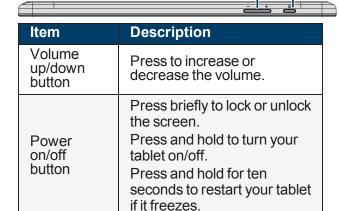
Item	Description
Rear camera lens	Take pictures or record video. See <b>Use the camera</b> (on page 52).
Speakers	Play sound from your tablet.



Item	Description
Microphone	Speak into the microphone to capture your voice.
Earphone jack	Connect 3.5 mm headphones to listen to audio.
Micro USB port	Connect the Micro USB charging cable to charge your tablet.
microSD™ card slot	Insert a microSD card to increase your tablet's memory.
SIM card slot	Insert a SIM card to connect your tablet to LTE. See Insert the SIM card (on page 10).
Reset hole	Insert a paper clip if your tablet freezes.

# Top

Volume up/down button Power on/off button





# HOME SCREEN

See Navigate with gestures (on page 13) for information on using the touch screen.



#### Status items



#### **Notifications**

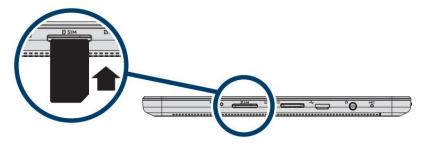


# Get started

This section has resources to help you start using your tablet right away. You can also check out <u>Features (on page 4)</u> to familiarize yourself with your new tablet. For more information about using and customizing your tablet, see <u>Understand the basics (on page 11)</u> and <u>Change</u> <u>basic settings (on page 24)</u>.

## INSERT THE SIM CARD

• Insert a SIM card into your tablet's SIM card slot until it clicks into place.

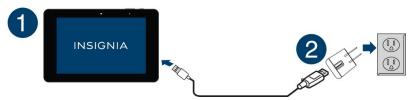


#### **Note**

To remove the SIM card, push the card in until it clicks, then slide it out of the SIM card slot.

## CHARGE THE BATTERY

When charging your tablet battery for the first time, use your tablet until the battery is completely empty, then charge it fully before using it again. This will help increase your battery's efficiency and life. After the first time, charge your battery when is less than 15% full.



- 1. Insert the micro USB cable into your tablet's micro USB port.
- Insert the other end into the AC power adapter, then connect the power adapter to a power outlet.

Note: It takes about four hours to fully charge your tablet.

#### Conserve battery power

- Turn off Wi-Fi when you aren't using it.
- Lower the screen brightness. See Adjust the screen brightness (on page 28).
- Close apps that you aren't using. See Use the Recents screen (on page 14).
- If your tablet is inactive, your tablet sleeps with the screen off (depending on the screen timeout setting. See **Set and use the screen lock (on page 57)**). Press  $\circlearrowleft$  to wake it up.

#### **Helpful tips**

- For the best battery performance, use your tablet often and make sure that you charge it at least once a month.
- Use the power adapter that came with your tablet for charging.
- You can use your tablet while it is being charged. However, to conserve your tablet's battery life, it isn't recommended.



# TURN ON YOUR TABLET FOR THE FIRST TIME

1. Press and hold the  $\circlearrowleft$  button on the back of your tablet until you see the *Welcome* screen.



Select your language, then follow the instructions on the screen to complete setup.
 Note: You can use your tablet without connecting to the Internet and signing into a Google™ account, but you won't be able to use the Play Store or receive software updates.

# Understand the basics

Learn the basics about customizing and navigating your tablet, plus other helpful features.

## TURN YOUR TABLET ON OR OFF

# Turn on your tablet

Press and hold the O button. Your tablet turns on.



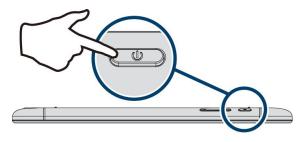
#### Note

If you don't touch your tablet for a while (depending on the screen timeout setting), it may sleep with the screen off. Press  $\circlearrowleft$  briefly to wake it up.

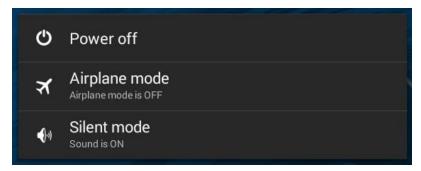


### Turn off your tablet

1. Press and hold the  $\circlearrowleft$  button until the *Power off* screen opens.



2. Touch Power Off, then OK. Your tablet turns off.



# **RESTART YOUR TABLET**

• If your tablet freezes, press and hold down the  $\circ$  button for 10 seconds to restart it. Your stored data and customized settings aren't affected.

#### **Note**

To reset your tablet back to factory settings, see Reset to default settings (on page 64).

# ADJUST THE VOLUME

#### Note

See Adjust system sounds (on page 30) for more information.

• Press the volume + or - button to raise or lower the volume.

#### Quickly silence your tablet

- Press and hold  $\circ$  until a menu appears, then touch **Silent mode** to turn off sound.
- Press the volume + button to turn sound back on.

# NAVIGATE WITH GESTURES

Gesture	Action
Touch	Touch an application or other item with your finger to open or select it.
Touch & hold	Touch an item with your finger and hold it until your tablet responds.
Double touch  X2	Quickly touch an item on the screen twice.
Drag	Touch and hold an item with your finger, then move your finger to the position where you want the item.
Flick	Quickly slide your finger either vertically or horizontally across the screen.
Pinch	Pinch your fingers together or move them apart.
Rotate	To change the screen orientation from portrait to landscape (or from landscape to portrait) turn your tablet sideways.  Tip: When entering text, you can turn the tablet sideways to switch to landscape mode and make the keyboard bigger.



# NAVIGATE WITH ON-SCREEN FUNCTION BUTTONS

Icon	Touch to
8	Start a text search on Google™.
<b>₽</b>	Start a voice search on Google.
$\leftarrow$	Return to the previous screen.
	Return to the home screen.
	Open the list of recently used and running applications. See <u>Use the Recents screen (below)</u> .
<b></b>	View all apps installed on your tablet.
	Open the options menu.
<b>\</b>	Close the keyboard.
	Open a drop-down menu.

# **USE THE RECENTS SCREEN**

The *Recents* screen lets you quickly switch to recently used and open apps. If you have too many apps running, your tablet may run slower or shorten your battery life. Close an app to improve your tablet's performance.

• On the home screen, touch **Recents**. A list of the most recently used or running apps appears.



- To see more apps, flick the screen right or left.
- To open an app, touch the app's icon.
- To close an app, drag the app screen up or down.
- To view app information, touch and hold the app screen, then touch **App info**.

# **USE THE KEYBOARD**

The keyboard automatically opens when you start a program or select an item that needs text or numbers.



#	Description
1	Switch between uppercase or lowercase letters.
2	Switch between number/symbol or text mode.
3	Speak to convert your voice to text.
4	Change keyboard language. See <b>Select your</b> language (on page 30).
5	Close the keyboard.
6	Touch and hold any key with "" for more options.
7	Touch to delete a character.  Touch and hold to delete all characters to the left of the cursor.

- To insert a character, touch the character to the left of where you want it, then use the keyboard to type.
- To delete a character, touch to the right of it, then touch the delete key (7).
- When you don't need the keyboard, press (5) at the bottom of the screen to close it.
- To adjust keyboard sound settings, see Adjust system sounds (on page 30).

# **DOWNLOAD APPS**

#### Caution

To protect your tablet and personal data, only download apps from trusted sources.

You must connect to the Internet to download apps. See **Connect to the Internet (on page 34)** for more information.

- 1. On the home screen, touch (iii), then (iv) Play Store.
- 2. Search for an app or browse the categories to find apps, then follow the on-screen instructions to install.

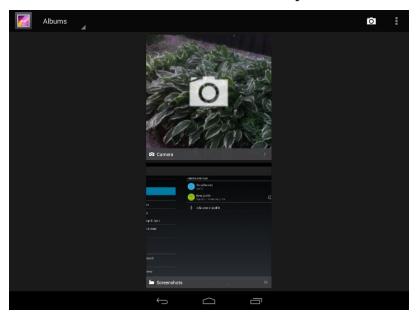
#### **Notes**

- If a third-party application does not work on your tablet, contact the app developer for more information.
- See **Uninstall apps (on page 62)** for information on permanently deleting an app.



# CAPTURE AND VIEW A SCREENSHOT

- To capture a screenshot, press and hold the  $\circlearrowleft$  and  $\operatorname{Vol}$  buttons at the same time.
- To view the screenshot:
  - 1. On the home screen, touch ; then **Gallery**.



- 2. Touch the Screenshots folder.
- 3. Touch the thumbnail of the screenshot. See <u>View photos and video (on page 54)</u> for more information on navigating your photos.

# VIEW A STATUS ITEM OR NOTIFICATION

Status and notification information are located at the top of the screen.

• Drag your finger down from the upper-right corner of the screen to view status items (such as Wi-Fi, Bluetooth, and battery information).



• Drag your finger down from the upper-left corner to view notifications (such as email, calendar, and time).



# **CHECK FOR UPDATES**

Make sure that you have the most up-to-date software.

# **Update your tablet**

#### Caution

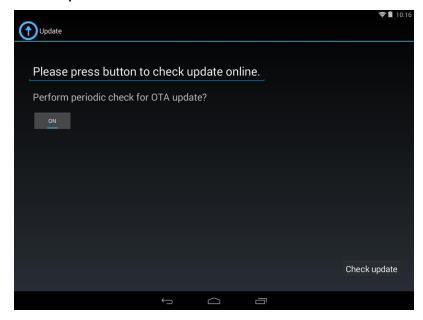
Back up your personal data before updating your tablet. Updates may delete your data.



- 1. On the home screen, touch (iii), then (iii) Settings.
- 2. Under SYSTEM, touch About tablet.



3. Touch Update.



Tip

Touch **ON** or **OFF** to let your tablet automatically check for updates.

4. Touch Check update.



5. If an update is available, your tablet displays the update version information. Follow the onscreen instructions to install.

## **Update your apps**

- 1. On the home screen, touch , then Play Store.
- 2. Touch the Play Store menu in the upper-left corner, then touch My apps.
- 3. Select the app you want to update from the menu on the left under *Updates*. **Note:** If there is no *Updates* heading, all your apps are up-to-date.

#### Tip

Touch **Allow automatic updating** (at the top of the list of permissions) to let your tablet automatically update the app in the future.

- 4. Touch the app to open the app page, then touch **UPDATE**.
- 5. Touch CONTINUE or ACCEPT if you agree to the app permissions. Your app is updated.

# ADD A NEW USER ACCOUNT

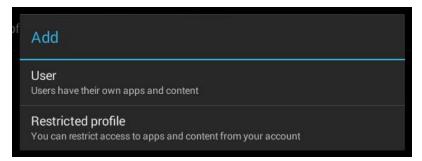
You can create an additional user account or restricted profile. A user account has its own apps and content. A restricted profile lets you restrict access to apps and content from your account. To delete user accounts and profiles, see **Delete a user account (on page 63)**.

#### Create a new user account

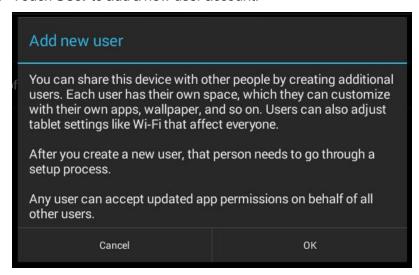
- 1. Touch ; then Settings.
- 2. Under DEVICE, touch Users.



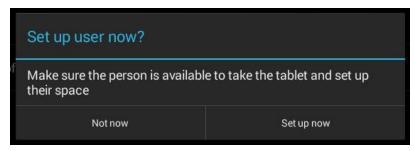
3. Touch Add user or profile.



4. Touch **User** to add a new user account.



5. Read the message, then touch **OK**.



6. Touch **Set up now** to set up the new account now, then follow the on-screen instructions. OR

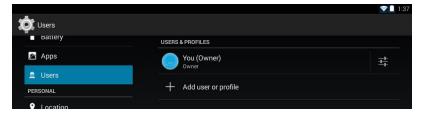
Touch **Not now** to set up the account later. Select the new account from the lock screen, then unlock the tablet when you are ready.

### Create a restricted profile

#### **Note**

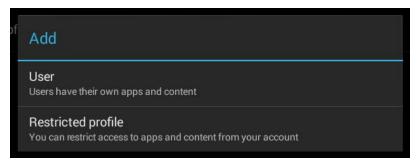
You must set up a personal screen lock before creating a restricted profile. See <u>Customize</u> the lock screen (on page 26).

- 1. Touch ; then Settings.
- 2. Under DEVICE, touch Users.

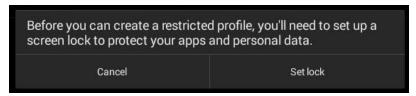




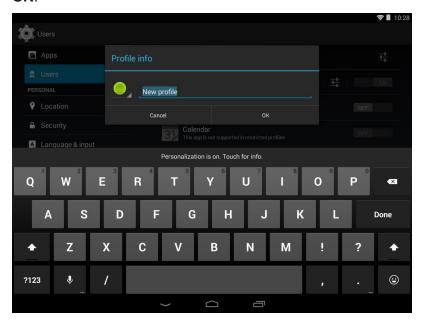
3. Touch Add user or profile.



- 4. Touch **Restricted profile** to create a new profile with restricted access to your apps and content.
- 5. (Optional) If you are prompted to set your lock screen, touch **Set lock**. Unlock selection opens and you can set a **Pattern**, **PIN**, or **Password** lock.

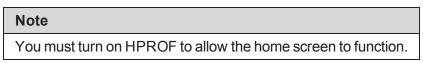


6. To name the profile, touch the new profile, use the keyboard to enter the name, then touch **OK**.





7. Find the apps you want to give the restricted profile access to, then touch the slider bar to turn them **ON** 





8. To open the restricted profile and complete setup, select the profile from the lock screen, then unlock the tablet.

Note: You may need to agree to terms and conditions to use your apps on the new profile.



# Change basic settings

Customize settings on your tablet to fit your personal taste.

# CUSTOMIZE THE HOME SCREEN

### Change the wallpaper

1. Touch and hold on the home screen until a menu appears.



- Touch WALLPAPERS.
- 3. Touch the wallpaper you want to use, then touch **SET WALLPAPER**.

#### Add an item to the home screen

- 1. Touch is to show all apps.
- 2. Touch and hold the app you want to add until it moves to the *Home* screen.

#### Move a home screen item

- 1. Touch and hold the item you want to move until it's highlighted.
- 2. Drag the item to where you want it, then release your finger.

#### Remove a home screen item

#### Note

Removing an item from the home screen doesn't delete the app. See **Uninstall apps (on page 62)**.

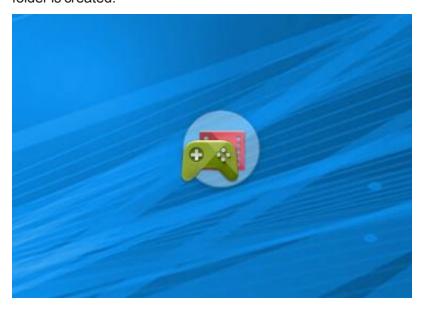


- 1. Touch and hold the item you want to remove until it is highlighted.
- 2. Drag the item to **X Remove** until it turns red, then release your finger.



#### Create a folder

- 1. Touch and hold the app you want to move into a folder until it is highlighted.
- 2. Drag the app on top of another app until a black circle appears, then release your finger. A folder is created.



3. Touch the folder to open it, then touch **Unnamed Folder** to open the keyboard and name the folder. Touch **DONE** when finished.



4. To add more items, drag them into the folder.

#### **Note**

To remove apps from a folder, open the folder, touch and hold the app, then drag it back to the home screen. The folder is deleted when only one app is left inside.

# CUSTOMIZE THE LOCK SCREEN

### Add a widget

#### Tip

For information on changing your screen lock, see <u>Set and use the screen lock (on page 57)</u>.

- 1. On the home screen, touch , then Settings.
- 2. Under PERSONAL, touch Security.
- 3. Under SCREEN SECURITY, touch Enable widgets. A check mark appears on the right.



4. Press  $\circlearrowleft$  to put your tablet to sleep, then press  $\circlearrowleft$  again to wake it up. The lock screen opens.

5. Drag existing widgets to the right until you see a +.



- 6. Touch + (add widget), then unlock your tablet (if needed).
- 7. Select the widget you want from the list.



# Remove a widget

- 1. From the lock screen, find the widget that you want to remove, then touch and hold it until the **X** icon appears.
- 2. Drag the widget over the **X** icon until it turns red, then release.

## Note

Removing an item from the lock screen doesn't delete the widget.

# SET THE DATE AND TIME

- 1. On the home screen, touch ; then Settings.
- 2. Under SYSTEM, touch Date & time. You can:
  - Automatically or manually set your date and time.
  - Select your time zone.
  - Choose your hour format (12-hour or 24-hour).
  - Choose your date format.

# ADJUST THE SCREEN BRIGHTNESS

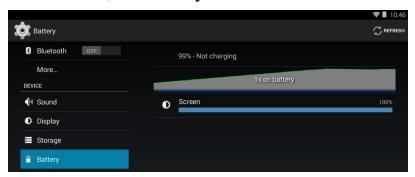
1. Drag your finger down from the upper-right corner of the home screen to view status items, then touch **BRIGHTNESS**.



2. Drag the slider left or right to adjust the brightness level.

# ADJUST THE POWER SAVING SETTINGS

- 1. On the home screen, touch ; then Settings.
- 2. Under DEVICE, touch Battery.



3. Touch Screen, then Display to adjust your display settings.



Tip

To conserve battery life, turn off Wi-Fi when you're not using it.

# SETTING THE SCREEN FONT SIZE

- 1. Touch ; then touch Settings.
- 2. Under DEVICE, touch Display.
- 3. Touch **Font size**, then select the font size you want.

# ADJUST SYSTEM SOUNDS

Change your notification tones, system volume, and other sound settings.

## Change default volume levels

- 1. Touch ; then Settings.
- 2. Under *DEVICE*, touch **Sound**, then touch **Volumes**.
- 3. Drag the sliders to adjust the volume levels, then touch **OK**.

#### Select the notification sound

- 1. Touch ; then Settings.
- 2. Under DEVICE, touch Sound.
- 3. Touch **Default notification sound**.
- 4. Touch a sound name to hear and select it, then touch **OK**.

# Turn the keyboard sound on or off

- 1. Touch ; then Settings.
- 2. Under PERSONAL, touch Language & input.
- 3. Under KEYBOARD & INPUT METHODS, touch Default, then Set up input methods.
- 4. Next to Google Keyboard, touch (settings).
- 5. Check (turn sounds on) or uncheck (turn sounds off) the box next to **Sound on keypress**.

# SELECT YOUR LANGUAGE

Change your system language or add an additional language to your keyboard.



## Change the system language

- 1. Touch ; then touch Settings.
- 2. Under PERSONAL, touch Language & input.



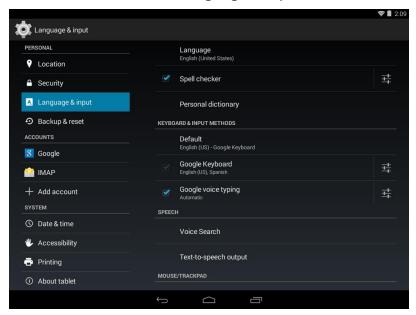
3. Touch **Language**, then select the language you want from the list. Your system (including the keyboard) language changes.

# Add a keyboard language

By default, your tablet uses the system language as its keyboard language. If you want to add an additional language to your keyboard:



- 1. Touch , then touch Settings.
- 2. Under PERSONAL, touch Language & input.



3. Under KEYBOARD & INPUT METHODS, touch Default, then Set up input methods.



4. Touch (settings) next to Google Keyboard.



5. Touch **Input languages**, uncheck the box next to **Use system language**, then select the languages you want to use on your keyboard.



## Switch keyboard language

Make sure that you have enabled additional languages on your keyboard. See <u>Add a keyboard language (on page 31)</u>.

• Touch 🖸 to toggle between keyboard languages. The keyboard language appears in the space bar.

OR

Touch and hold  $\P$ , then touch **Input languages** or **Google Keyboard Settings**.



# Connect to a computer

For more information on viewing and transferring files, see your computer's documentation.

- 1. Connect the micro USB cable from your tablet to your computer.
- 2. **Windows:** Open *Computer* or *My Computer*, then click the **NS-15T8LTE** icon to view or transfer files.

OR

**Mac:** Open the Finder, then select **NS-15T8LTE** from the menu on the left to view or transfer files.

3. When you are finished, eject your tablet before unplugging the cable.

# Transfer or download an e-book

#### Note

Make sure that your e-books are in the PDF, EPUB, TXT, RB2, RTF, or PDB format.

## Transfer an e-book from your computer

- 1. Connect your tablet to your computer.
- 2. Copy an e-book file from your computer to a folder on your tablet.

## Download an e-book from the Play Store

- 1. Touch ; then touch Play Store.
- 2. Touch **Books** to browse for books or touch  $\mathbb{Q}$  to search for a specific book.

# Set up wireless connections

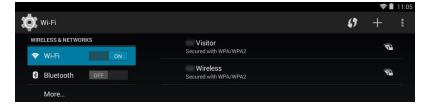
Learn how to set up wireless connections such as Wi-Fi and Bluetooth.

# CONNECT TO THE INTERNET

You can connect to the Internet using a Wi-Fi network or LTE (4G).

#### Wi-Fi

- 1. On the home screen, touch ; then Settings.
- 2. Touch Wi-Fi.
- 3. Touch to turn on Wi-Fi. Your tablet automatically scans for available networks.





- 4. Touch a Wi-Fi network.
  - If the network is open, your tablet connects automatically.



• If the network is secured, enter a password. Touch **Connect**.

A connection icon appears in the status bar when your tablet is connected.

## LTE (4G)

- 1. Contact Verizon Wireless to activate a data plan on your tablet.
- 2. Insert a SIM card into your tablet's SIM card slot. See **Insert the SIM card (on page 10)** for more information.
- 3. Turn off Wi-Fi to connect with LTE.

## ADD A WI-FI NETWORK

- 1. On the home screen, touch ; then Settings.
- 2. Touch Twi-Fi.
- 3. Touch to turn on Wi-Fi . Your tablet automatically scans for available networks, then touch +.

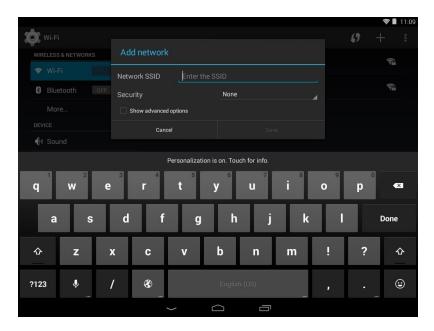




- 4. Enter the Network SSID (name), then select the type of security you want from the drop-down menu. You can select:
  - None—No security.
  - WEP—Wired Equivalent Privacy. Note: A password is required.
  - WPA/WPA2 PSK—Wi-Fi Protected Access. Note: A password is required.
  - 802.1x EAP—802.1x Extensible Authentication Protocol.

#### Note

If you aren't sure which security type to select, see your network setup documentation.



5. Touch **Save**. Your new network appears in the list of available networks.

#### Note

See Connect to the Internet (on page 34) for connection instructions.



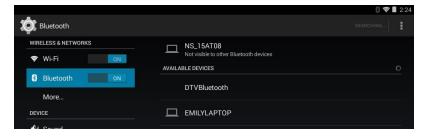
## CHECK NETWORK STATUS

- 1. On the home screen, touch ; then Settings.
- 2. Touch Wi-Fi, then drag the switch to ON. A list of available networks appears.
  - Secured networks are noted with a lock icon.
  - If you are connected to a network, "Connected" appears below the network name.
  - Signal strength is noted with an signal icon to the right of the network name.



## CONNECT TO A BLUETOOTH DEVICE

- 1. On the home screen, touch , then Settings.
- 2. Touch Bluetooth.
- 3. Touch to turn on Bluetooth.



- 4. Turn on Bluetooth on the device you want to pair to your tablet and make sure that your device is visible to other Bluetooth devices.
- 5. On your tablet, touch **NS-15T8LTE** to make it visible to nearby Bluetooth devices.
- 6. Touch **SEARCH FOR DEVICES** to search for available Bluetooth devices.
- 7. Touch an available device to pair with from the list. Follow the on-screen prompts. Some devices connect automatically, while others may require a PIN.

## Use the Internet

Learn how to navigate the Internet and adjust browser settings with your tablet. For connection instructions, see **Connect to the Internet (on page 34)**.

#### Note

These instructions are for Google Chrome™. If you are using a different browser, see the browser's online help.

## **VIEW WEB PAGES**

Connect to a Wi-Fi network to browse the Internet. See Connect to the Internet (on page 34).

#### Notes

- These instructions are for Google Chrome. If you are using a different browser, see the browser's online help.
- Rotate your tablet to landscape view for the best viewing experience.

#### Open a web browser

On the home screen, touch ⊕, then Chrome.
 Note: If you have installed a different browser, touch the corresponding icon from ⊕ to use it.

#### Navigate a web page

- Touch the address bar to enter a web address or search, then touch Go.
- Touch ♥, then speak to search.
- Drag your finger up, down, left, or right to scroll.
- Pinch your fingers together or spread them apart to zoom in and out.
- Touch a tab at the top to switch windows or open a new browser window.
- Touch **x** on the tab to close a window.
- Touch 🗲 , to return to the previous page.
- Touch , to view menu items.

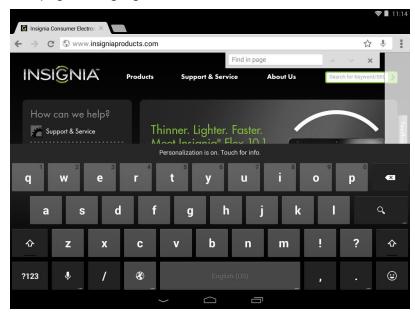
## SEARCH FOR TEXT ON A WEB PAGE

#### Note

These instructions are for Google Chrome. If you are using a different browser, see the browser's online help.



- 1. In your browser, touch , then touch **Find in page**.
- 2. Use the keyboard to type the text you want to find. As you type, matching characters on the web page are highlighted.



- 3. Touch ▲ or ▼ to go to the previous or next matching item.
- 4. Touch **x** to close the search bar and keyboard.

## COPY TEXT ON A WEB PAGE

- 1. In your browser, touch and hold the text until a blue ribbon covers the text.
- 2. Drag the blue selectors to the left or right to select text.



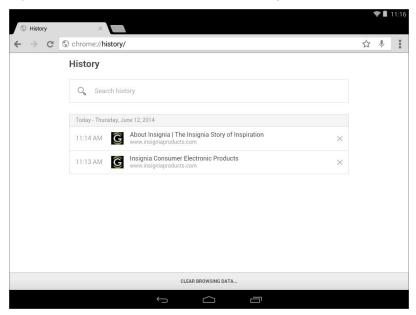
- 3. Touch **Copy** on the top of the screen.
- Go to where you want to paste the text (such as an email), touch and hold the area, then touch Paste.

## CHECK AND CLEAR HISTORY

#### **Note**

These instructions are for Google Chrome. If you are using a different browser, see the browser's online help.

• In your browser, touch , then touch **History**.



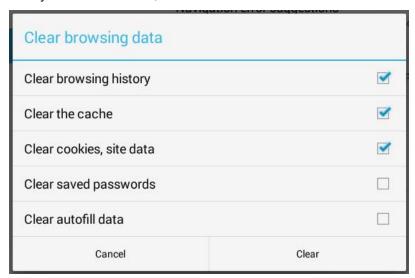
#### You can:

- Touch a website to open the page.
- Touch Q to search for a website.



Touch x to remove a single website from your browsing history.
 OR

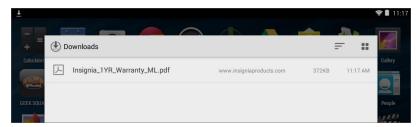
Touch **CLEAR BROWSING DATA** to clear all browsing history. Select the kinds of data you want to delete, then touch **Clear**.



## MANAGE DOWNLOADS

## View a download

1. Touch ; then **Downloads**.



2. To open a download, touch the file name. If needed, select the program you want to use to open the file.



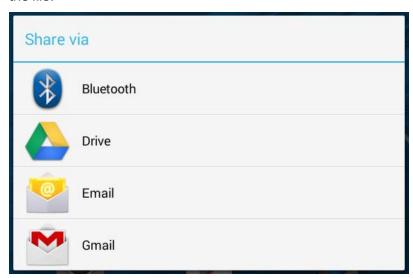
#### Delete a download

- 1. Touch ; then **Downloads**.
- 2. Touch and hold the file name until it is selected, then touch =.



## Share a download

- 1. Touch ; then  **Downloads**.
- 2. Touch and hold the file name until it is selected, touch \( \lambda \), then select how you want to share the file.



## MANAGE BOOKMARKS

You can store an unlimited number of bookmarks.

#### Note

These instructions are for Google Chrome. If you are using a different browser, see the browser's online help.

#### Save a bookmark

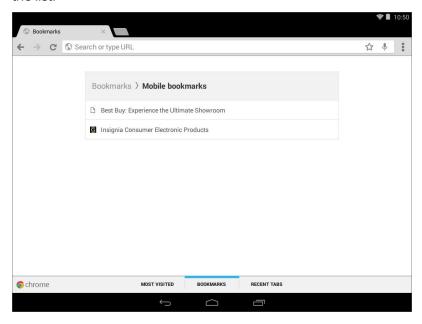
- 1. Go to the website that you want to bookmark.
- 2. Touch  $\bigstar$  in the address bar.



3. Name your bookmark, select the folder you want to save it in, then touch Save.



## Open a bookmark



## Use email

Your tablet has two email applications:



- **Email** <sup>№</sup> lets you add external POP3, IMAP, or Exchange email accounts from popular web-based email service providers such as Hotmail<sup>®</sup>, Yahoo!<sup>®</sup>, AOL<sup>®</sup>, and more.
- **Gmail** <sup>™</sup> (Google<sup>™</sup> mail) lets you check email from your Google account without logging in on the Google website.

This section provides information about setting up and using your **Email** account. See <u>Use</u> **Gmail** (on page 48) for information about the Gmail papelication.

## SET UP AN EMAIL ACCOUNT

- 1. On the home screen, touch ; then **Email**. The Email application opens.
- 2. Follow the on-screen instructions to set up your account.

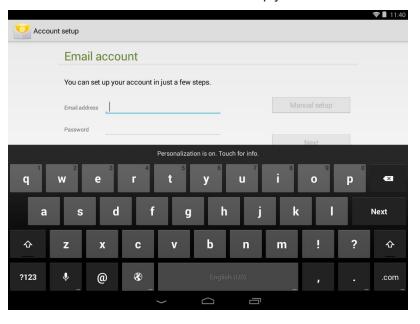
## MANAGE EMAIL ACCOUNTS

#### Add an additional email account

Tip

You can also add additional user accounts. See Add a new user account (on page 20).

- 1. On the home screen, touch ; then **Settings**.
- 2. Under ACCOUNTS, touch Add account.
- 3. Follow the on-screen instructions to set up your account.



#### Delete an email account

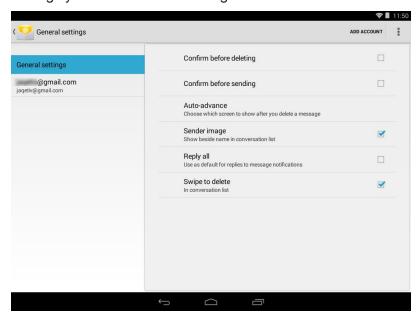
- 1. On the home screen, touch ; then Settings.
- 2. Under ACCOUNTS, touch the your email account type (Corporate, Google, or IMAP).



- 3. Touch the account you want to delete.
- 4. Touch , then Remove account.
- 5. Touch Remove account.

## Change email account settings

- 1. On the home screen, touch ; then **Email**.
- 2. Touch , then Settings.
- 3. Change your email account settings as needed.



## **VIEW AN EMAIL**

• On the home screen, touch ; then Mail.

#### **Note**

If you have more than one email account, the last account you used opens. To open a different account, touch in the upper-left corner, then select a different account.

- Drag your finger up and down to scroll through your emails.
- Touch an email to open it.
- Touch in the upper-left corner to display folders or select a different email account.
- Touch \( \bigcirc \) to search.



• Touch and hold an email to select it and display options to delete, mark as read or unread, or move to a folder.



• Touch DONE to deselect the email.



Touch 

 — to compose a new email. See Create an email (on the facing page).

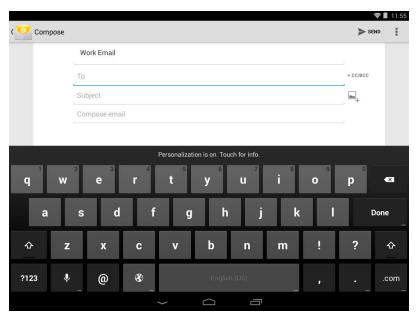
## CREATE AN EMAIL

1. On the home screen, touch ; then touch **Email**.

#### Note

To open a different account, touch in the upper-left corner, then select a different account.

2. Touch 4.



Enter the recipient's email address. As you enter the address, your tablet displays your contacts that match the characters you've entered. You can touch a contact or continue entering the address.

#### Note

If you want to send the email to more than one person, separate the email addresses with a comma.

- 4. Enter a subject in the subject field (optional).
- 5. Enter your message, then touch **SEND** when you are finished.

#### Note

You can touch **Save draft** or the **Return** key to save your email as a draft. To access your drafts, touch in the upper-left corner, then touch **Drafts**.

## Use Gmail™

Your tablet has two email applications:

- **Gmail** (Google™ mail) lets you check email from your Google account without logging in on the Google website.
- **Email** Mets you add external POP3, IMAP, or Exchange email accounts from popular web-based email service providers such as Hotmail<sup>®</sup>, Yahoo!<sup>®</sup>, AOL<sup>®</sup>, and more.

This section provides information about setting up and using your Gmail account. See <u>Use</u> email (on page 43) for information about the **Email** application.

## SET UP A GMAIL ACCOUNT

You may have set up a Gmail account when you set up your tablet.

- 1. On the home screen, touch ; then MG Gmail.
- 2. Follow the on-screen instructions to set up your account.

## MANAGE GMAIL ACCOUNTS

#### Add an additional Gmail account

Tip

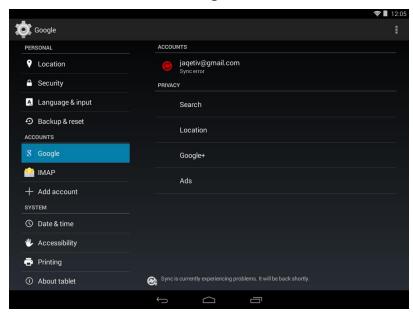
You can also add additional user accounts. See Add a new user account (on page 20).

- 1. On the home screen, touch ; then **Settings**.
- 2. Under ACCOUNTS, touch Add account.
- 3. Touch Google.
- 4. Follow the on-screen instructions to set up your account.

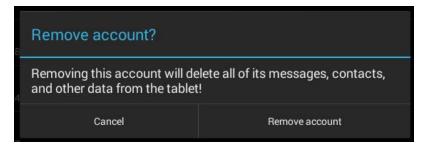


## **Delete a Gmail account**

- 1. On the home screen, touch ; then **Settings**.
- 2. Under ACCOUNTS, touch Google.



- 3. Touch the account you want to delete.
- 4. Touch I, then Remove account.

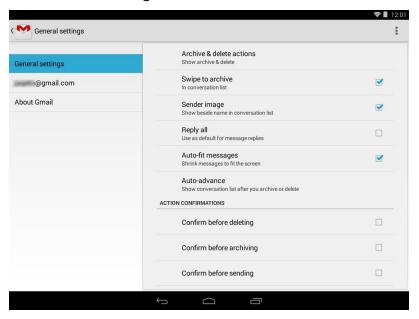


5. Touch Remove account.



## **Change Gmail account settings**

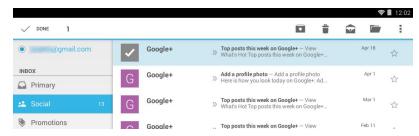
- 1. On the home screen, touch , then Gmail.
- 2. Touch , then Settings.



3. Change your account settings as needed.

## VIEW A GMAIL

- On the home screen, touch ⊕, then M Gmail.
   Note: If you have more than one email account, the last account you used opens. To open a different account, touch M in the upper-left corner, then select a different account.
  - Drag your finger up and down to scroll through your Gmail.
  - · Touch a Gmail to open it.
  - Touch 
    in the upper-left corner to display folders or select a different Gmail account.
  - Touch \( \text{\tin}}\text{\tin}\text{\te}\tint{\text{\tin}\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\texi}\text{\text{\text{\text{\texi}\text{\text{\texi}\text{\tex{\texi}}\tint{\text{\texi}\text{\text{\text{\text{\texi}\text{\ti
  - Touch and hold a Gmail to select it and display options to archive, delete, mark as read or unread, or move the email.



• Touch **DONE** to deselect the email.



Touch → to compose a new Gmail. See <u>Create a Gmail (below)</u> for more information.

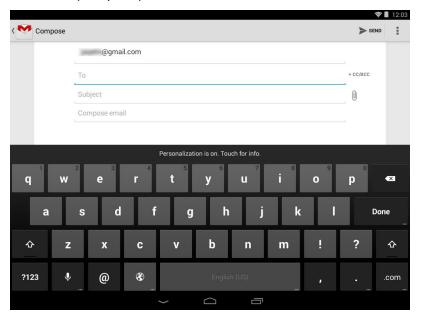
## CREATE A GMAIL

1. On the home screen, touch , then touch Gmail.

#### **Note**

To open a different account, touch in the upper-left corner, then select a different account.

2. Touch <sup>►</sup> (compose).



3. Enter the recipient's email address. As you enter the address, your tablet displays your contacts that match the characters you've entered. You can touch a contact or continue entering the address.

#### Note

To send the email to more than one person, separate the email addresses with a comma.

- 4. Enter a subject in the subject field (optional).
- 5. Enter your message, then touch ▶ **SEND** when you are finished.

#### Note

Touch **Save draft** or the **Return** key to save your email as a draft. To access your drafts, touch **™** in the upper-left corner, then touch **Drafts**.

# Create and manage contacts

- On the home screen, touch ; then People. You can:
  - Touch Q to search for a contact.
  - Touch 4 to add a new contact.
  - Touch 

    to edit a contact's information.
  - Touch I to view more options.

## Use the calendar

- On the home screen, touch ; then (Calendar.
  - Touch the drop-down menu in the upper-left corner to change the view.
  - Touch to select today's date.
  - Touch <sup>□</sup> to add a new event.
  - Touch I to view more options.

# Work with photos and video

Learn how to take pictures and video with your tablet. Then, learn how to view and edit them before sharing with your friends and family.

## **USE THE CAMERA**

#### Note

See View photos and video (on page 54) for information on how to view your pictures.

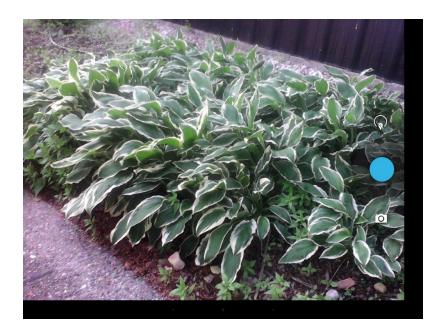
## Take a picture

- 1. Touch ; then Camera.
- 2. Make sure that is shown on the right side of the screen. If it is not, touch or is, then select is.

#### Note

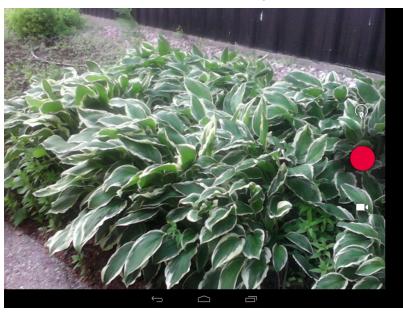
To take a panoramic photo, touch .

- 3. Touch and hold anywhere on the screen, then slide to  $\square$  or  $\square$  to switch between the front and rear-facing cameras.
- 4. Touch to take a photo.



## Record a video

- 1. Touch ; then Camera.
- 2. Make sure that is shown on the right side of the screen. If it is not, touch or I, then select 1.
- 3. Touch and hold anywhere on the screen, then slide to  $\square$  or  $\square$  to switch between the front and rear-facing cameras.
- 4. Touch to start and stop recording.





## Change camera settings

- 1. Touch ; then Camera.
- 2. Touch and hold anywhere on the screen to open the menu, then slide your finger to navigate through the options.

## VIEW PHOTOS AND VIDEO

## View photos

- 1. Touch ; then **Gallery** to open your photo gallery.
- 2. Touch the Camera folder.
  - Drag your finger to the left or right to browse your photos.
  - Touch a photo thumbnail to view in full screen.
  - To zoom in or out, pinch your fingers together or apart.
  - To view more options, touch . Options include:
    - Delete Delete a photo.
    - Slideshow Start a slideshow of the photos in the current folder.
    - **Edit** Edit your photo.
    - Rotate left Rotate your photo 90° counterclockwise.
    - Rotate right Rotate your photo 90° clockwise.
    - Crop Crop the sides of your photo.
    - Set picture as Set your photo as your wallpaper or contact photo.
    - **Details** View information about your photo.
    - **Print** Print a photo with a connected printer.

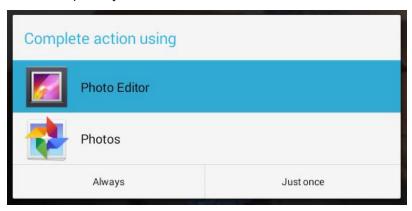
#### View videos

- 1. Touch ; then **Wideo**.
- 2. Touch a video to start playing it. Use the navigation controls to control playback.



## **EDIT PHOTOS**

- 1. Touch ; then **Gallery**.
- 2. Touch the photo you want to edit, touch \(\frac{1}{2}\), then **Edit**.



- 3. Select which photo editor you want to use, if needed.
- 4. Use the available options to edit your photo.

## SHARE PHOTOS OR VIDEOS

- 1. Touch ; then Gallery.
- 2. Select the photo or video you want, then touch < .



3. Touch the program you want to use to share the photo or video.

#### Note

If you shared a photo or video before, the program you used has an easy-access icon next to the share button.

4. Follow the on-screen prompts to send your photo or video.

## Listen to music

Learn how to control your audio playback and create a playlist.

## CONTROL PLAYBACK

- 1. Touch ; then touch Music.
- 2. Touch the category you want to open (**Artists**, **Albums**, **Songs**, or **Playlists**), then select a song to start playback.
- 3. While listening to a song, you can:

  - Touch ♥ to cycle through repeat mode, which include: Repeating all songs, Repeating current song, or Repeat is off.
  - Touch II to pause and ► to resume playback.
  - Drag the progress bar to the playback point you want.

#### Note

For more audio options, touch and hold a song title in the list. You can:

- Play
- Add to playlist
- · Remove from playlist
- Delete
- Search

## CREATE A PLAYLIST

- 1. Touch ; then touch Music.
- 2. Find a song that you want to add, touch and hold the title, then touch Add to playlist.
- 3. Select an existing or new playlist you want to add the song to.

# Protect your data and tablet

Learn about how to lock and encrypt your tablet to keep your information safe.



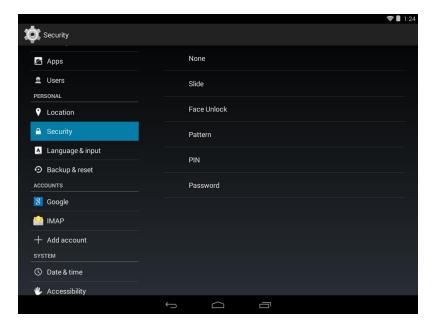
## SET AND USE THE SCREEN LOCK

## Change your lock type

- 1. On the home screen, touch ; then Settings.
- 2. Under PERSONAL, touch Security.



3. Under SCREEN SECURITY, touch Screen lock.



4. Touch the screen lock type you want to use, then follow the on-screen instructions.

#### Note

You must select **Pattern**, **PIN**, or **Password** lock if you have or want to create a restricted profile. See <u>Add a new user account (on page 20)</u> for more information.

#### Unlock the screen

There are several ways to unlock your tablet, depending on which screen lock is enabled. You may need to:

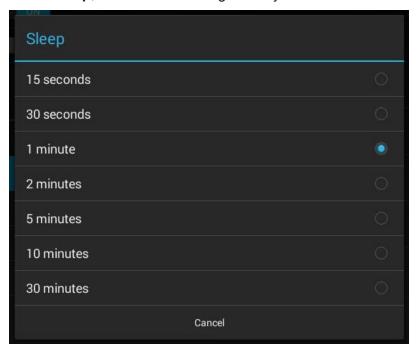
- Touch the lock icon and drag it outside the circle.
- Use the camera to let your tablet recognize you.
- Drag your finger to enter a pattern.
- Enter a PIN or password.

#### Set the lock screen timeout

- 1. On the home screen, touch ; then Settings.
- 2. Under DEVICE, touch Display.



3. Touch **Sleep**, then select how long before your inactive tablet sleeps.



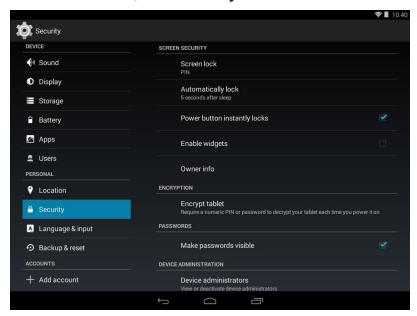
## **ENCRYPT YOUR DATA**

If you encrypt your tablet, you must type a password when you turn your tablet on. Without your password, you can't access your tablet's data. If you forget your password, you can reset your tablet back to factory defaults (this erases all your data). See **Reset to default settings (on page 64)**.

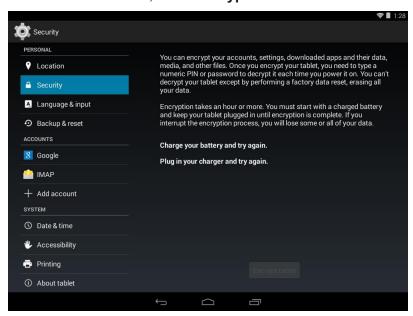
- 1. Use the micro USB cable to connect your tablet to a power source. Make sure that your tablet is fully charged.
- 2. On the home screen, touch , then Settings.



3. Under PERSONAL, touch Security.



4. Under ENCRYPTION, touch Encrypt tablet.



5. Read the message, touch **Encrypt tablet**, then follow the on-screen instructions.

#### Caution

Encryption may take an hour or more. Do not unplug or interrupt your tablet while it is encrypting or you may lose some or all of your data.

# Manage storage space

Learn how to keep your tablet running at peak efficiency by managing your storage space.

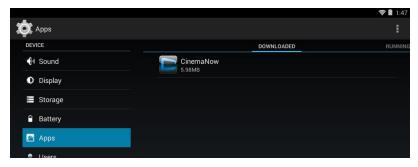
## **VIEW STORAGE SPACE**

- 1. On the home screen, touch ; then Settings.
- 2. Under DEVICE, touch Storage.



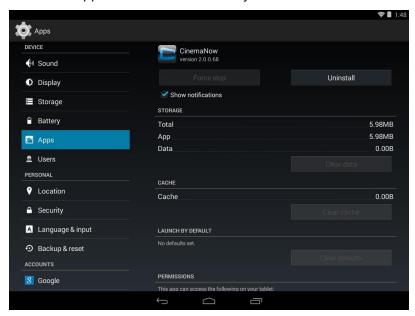
## CLEAR APP CACHE AND DATA

- 1. On the home screen, touch ; then Settings.
- 2. Under DEVICE, touch Apps.



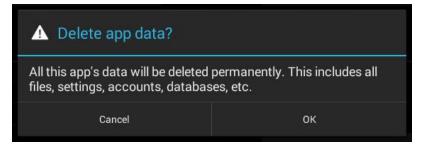


3. Touch the app that has cache or data you want to clear.



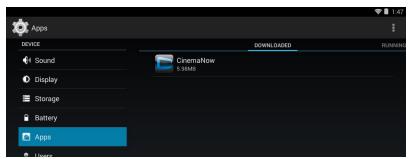
4. Touch **Clear cache** to clear the app's cache. OR

Touch Clear data, then touch **OK** to clear the data.

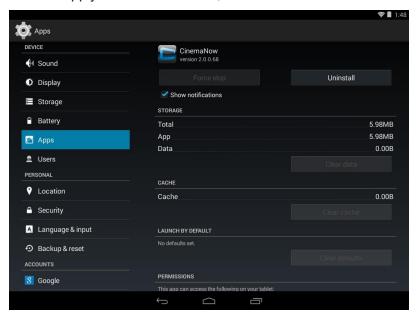


## **UNINSTALL APPS**

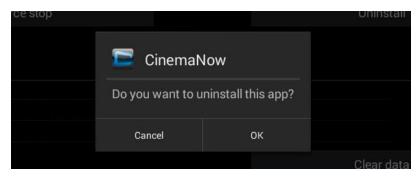
- 1. Touch ; then Settings.
- 2. Under DEVICE, touch Apps.



3. Find the app you want to uninstall, then touch it.



4. Touch Uninstall.



5. Touch **OK** to uninstall the app.

#### **Note**

You cannot remove pre-installed applications.

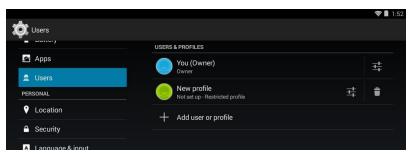
## **DELETE A USER ACCOUNT**

#### Note

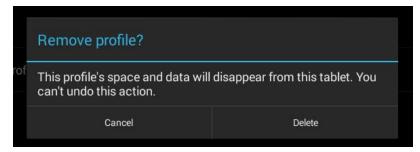
You must use your tablet's "Owner" account to delete a user account or profile.



- 1. Touch ; then Settings.
- 2. Under DEVICE, touch Users.



3. Touch the icon next to the user account or profile you want to delete.



4. Touch **Delete** to confirm that you want to remove the account or profile.

## FREE UP STORAGE SPACE

If your tablet is low on storage space, try the following:

- Clear your Internet browser's temporary files and browser history. See your browser's online help for more information.
  - Note: If you use Google Chrome™, see Clear app cache and data (on page 61).
- Move files such as pictures, videos, or music to a microSD memory card or a computer.
- Move apps to a microSD memory card if they will run there.

## RESET TO DEFAULT SETTINGS

#### Note

To restart your tablet without removing your stored data or customized settings, see **Restart** your tablet (on page 12).

- 1. Connect your tablet to a power outlet.
- 2. On the home screen, touch ; then Settings.
- 3. Under PERSONAL, touch Backup & reset.
- 4. Touch Factory data reset, then Reset tablet.
- 5. Wait for your tablet to reset, then go through the initial setup again. See <u>Turn on your</u> tablet for the first time (on page 11) for more information.



# **Troubleshooting**

#### What should I do if the display freezes or does not respond?

- Press and hold the O button for 10 seconds to turn off your tablet, then turn it back on.
   OR
- Insert a paper clip into the Reset hole on the side of your tablet.

#### What should I do if I cannot turn on my tablet?

Connect the charger and check the battery level on the screen. Make sure that the battery is
fully charged. If the battery is too low, your tablet will not turn on. Connect your tablet to the
power adapter and fully charge the battery.

#### Can I open Microsoft Office and PDF files on my tablet?

• You can purchase and download third party applications to read these files.

## What should I do if my tablet won't recognize the microSD™ card?

- Make sure that you have inserted a certified microSD card.
- Make sure that you have inserted a microSD card correctly and securely.
- With the micoSD card inserted, turn off your tablet, then turn it back on.
- Make sure that you are attempting to view your files in the correct location on your tablet. Go to a file management app, such as the Gallery app, to view your files.
- Reformat the microSD card with a computer.
   Note: Reformatting your microSD card will remove all content stored on the card.

#### What should I do if I can't access the web?

- See <u>Connect to the Internet (on page 34)</u> for connection instructions.
- Check the wireless signal indicator in the status bar at the top of the screen. If there is no signal, you are not connected.
- If you are trying to connect with Wi-Fi:
  - · Make sure that Wi-Fi is turned on.
  - Make sure that you select the right network and enter the correct password.
- If you are trying to connect with LTE (4G):
  - Turn Wi-Fi off.
  - Make sure that you are in an area with a data network.

#### What should I do if there is no sound coming from my tablet?

- If listening through headphones, unplug and reconnect your headphones. Make sure that the connector is pushed in all the way.
- If listening through your tablet's speakers, unplug any devices connected to the headphone jack.
- The volume may be muted or set too low. Increase the volume setting. See <u>Adjust the</u> volume (on page 12).
- Check the software volume in Settings. See Adjust system sounds (on page 30).



#### Why is the actual storage less than the storage in the specification?

 Your tablet has the full amount of storage listed in the specification. However, some of this space is used for system applications and data files.

## Why can't I remove an app?

You may not be able to remove some pre-installed apps from your tablet.
 Note: You can disable apps and app notifications. Open Settings, then touch Apps under DEVICE. Touch the app you wan to disable, then touch Disable.

## **Maintenance**

- Keep your tablet dry.
- Avoid exposing your tablet to extreme hot or cold temperatures.
- Avoid placing your tablet close to lit cigarettes, open flames, or any heat source.
- Do not drop, knock, or shake your tablet. Rough handling may break internal circuit boards.
- Keep your tablet in a clean and dust-free place.

**Disclaimer:** Best Buy does not recommend the use of any ammonia or alcohol-based cleaners on the LCD screen or plastic casing. Some chemical cleaners have been reported to damage the screen or display case. Best Buy will not be liable for damage resulting from the use of any ammonia or alcohol-based cleaners.

# **Specifications**

Specifications are subject to change without notice.

Dimensions (W × H × D)	8.8 × 5.8 × .4 in. (22.2 × 14.7 × 1.1 cm)
Weight	0.9 lbs. (0.4 kg)
Screen size	8-inches diagonal
Aspect ratio	16:10
Screen resolution	1280 × 800
Pixel-per-inch (PPI)	240
CPU	Quad-core Cortex A9 1.4 Ghz processor
Power supply	5V/2A
Power consumption	10W
RAM	1 GB
Internal memory	8 GB
microSD memory card	Up to 32 GB
Camera	2MP Front (fixed), 5MP Rear (auto focus)
Maximum video capture resolution	720p
Operating system	Android 4.4
USB port	Micro USB
Wi-Fi	802.11 a/b/g/n
Bluetooth	Bluetooth 4.0
Battery	3.7V @ 4800 mAh rechargeable lithium-ion polymer

# **Customer support**

For more help, see Troubleshooting (on page 65).

To contact customer service, call 1-877-467-4289.

Your tablet model number is: NS-15T8LTE

# Safety information

- 1. Read these instructions.
- 2. Keep these instructions.
- 3. Heed all warnings.
- 4. Follow all instructions.
- 5. Do not use this product near water. Do not touch your device with wet hands.
- 6. Clean only with dry cloth.

- Do not block any ventilation openings. Install in accordance with the manufacturer's instructions.
- 8. Do not install near any heat sources such as radiators, heat registers, stoves, or other apparatus (including amplifiers) that produce heat.
- 9. Do not expose the device to direct sunlight.
- Protect the power cord from being walked on or pinched particularly at plugs, convenience receptacles, and the point where they exit from the product.
- 11. Only use attachments/accessories specified by the manufacturer.
- 12. Unplug this device during lightning storms or when unused for long periods of time.
- 13. To reduce the risk of fire or electric shock, do not expose this device to rain, moisture, dripping, or splashing.
- 14. Do not crush or puncture the product. Avoid exposing the device to high external pressure. Do not operate the device in a very cold or very hot temperature, such as in cold weather or in an un-air-conditioned motor vehicle during intense heat.
- 15. Do not remove the cover or back to reduce the risk of electric shock. There are no user-serviceable parts inside. Refer servicing to qualified personnel.
- 16. Do not place the device on an unstable cart, stand, tripod, bracket, or table. The unit may fall, resulting in possible damage or injury.
- 17. To prevent hearing damage, do not use the headphones at a high volume.
- 18. Never place heavy or sharp objects on the LCD panel or device.
- Only use the AC adapter included with the device. Using any other adapter will void your warranty.

# Legal notices

Android, Google, Google Play, Gmail, and other marks are trademarks of Google, Inc.

#### **FCC Warning**

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

- 1. this device may not cause harmful interference, and
- 2. this device must accept any interference received, including interference that may cause undesired operation.

#### FCC Part 15

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:



- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

#### Warning:

Changes or modifications not expressly approved by the party responsible for compliance with the FCC Rules could void the user's authority to operate this equipment.

#### Note:

The manufacturer is not responsible for any radio or TV interference caused by unauthorized modifications to this equipment. Such modifications could void the user's authority to operate the equipment.

#### RSS-Gen & RSS-210 Statement

This device complies with Industry Canada licence-exempt RSS standard(s).

Operation is subject to the following two conditions: (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes: (1) l'appareil ne doit pas produire de brouillage, et (2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement. (i)the device for operation in the band 5150-5250MHZ is only for indoor use to reduce the potential for harmful interference to co-channel mobile satellite systems;

- (i) l'appareil pour fonctionner dans la bande 5150-5250MHZ est uniquement pour un usage intérieur afin de réduire les risques d'interférence nuisible aux systèmes mobiles par satellite cocanal:
- (ii) the maximum antenna gain permitted for devices in the band 5725-5825 MHz shall comply with the e.i.r.p. limits specified for point-to-point and non point-to-point operation as appropriate;
- (ii) le gain d'antenne maximal autorisé pour les dispositifs fonctionnant dans la bande 5725-5825 MHz doivent respecter le pire limites spécifiées pour le point-à-point et l'exploitation non point à point, le cas échéant;
- (iii)User should also be advised that hight-power radars are allocated as primary users(i.e. priority users) of the bands 5250-5350 MHz and that these radars could cause interference and/or to LE-LAN device;
- (iii) L'utilisateur doit également être informé que les radars hight-puissance sont désignés comme utilisateurs principaux (à savoir les utilisateurs prioritaires) des bandes 5250-5350 MHz et que ces radars pourraient cause des interférences et / ou à l'appareil LE-LAN;

#### **RSS-102 Statement**

This equipment complies with Industry Canada radiation exposure limits set forth for an uncontrolled environment.

Cet équipement est conforme à l'exposition aux rayonnements Industry Canada limites établies pour un environnement non contrôlé.



## Specific Absorption Rate (SAR) Certification Information

Your wireless mobile device is a radio transmitter and receiver. It is designed and manufactured not to exceed the exposure limits for Radio Frequency (RF) energy set by the Federal Communications Commission (FCC) of the U. S. Government.

These FCC RF exposure limits are derived from the recommendations of two expert organizations: The National Council on Radiation Protection and Measurement (NCRP) and the Institute of Electrical and Electronics Engineers (IEEE). In both cases, the recommendations were developed by scientific and engineering experts drawn from industry, government, and academia after extensive reviews of the scientific literature related to the biological effects of RF energy.

The RF exposure limit set by the FCC for wireless mobile devices employs a unit of measurement known as the Specific Absorption Rate (SAR). The SAR is a measure of the rate of absorption of RF energy by the human body expressed in units of watts per kilogram (W/kg). The FCC requires wireless devices to comply with a safety limit of 1.6 watts per kilogram (1.6 W/kg).

The FCC SAR limit incorporates a substantial margin of safety to give additional protection to the public and to account for any variations in measurements.

SAR tests are conducted using standard operating positions accepted by the FCC with the mobile device transmitting at its highest certified power level in all tested frequency bands. Although the SAR is determined at the highest certified power level, the actual SAR level of the mobile device while operating can be well below the maximum reported value. This is because the mobile device is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output of the mobile device.

Before a new model mobile device is available for sale to the public, it must be tested and certified to the FCC that it does not exceed the SAR limit established by the FCC. Tests for each model mobile device are performed in positions and locations (e.g. near the body) as required by the FCC.

By typical operations, this mobile device has been tested and meets FCC SAR guidelines. Use of other accessories may not ensure compliance with FCC RF exposure guidelines. The FCC has granted an Equipment Authorization for this mobile device with all reported SAR levels evaluated as in compliance with the FCC RF exposure guidelines.

SAR information on this and other model mobile devices can be accessed online on the FCC's website through http://transition.fcc.gov/oet/rfsafety/sar.html. To find information that pertains to a particular model mobile device, this site uses the mobile device FCC ID number, which is usually printed somewhere on the case of the mobile device.

Once you have the FCC ID number for a particular mobile device, follow the instructions on the website and it should provide values for typical or maximum SAR for a particular mobile device. Additional SAR information can also be obtained at http://www.fcc.gov/encyclopedia/specificabsorption-rate-sar-cellular-telephones.

#### **IFETEL Statement**

La operación de este equipo está sujeta a las siguientes dos condiciones:

- 1. es posible que este equipo o dispositivo no cause interferencia perjudicial y
- 2. este equipo debe aceptar cualquier interferencia, incluyendo la que pueda causar su propia operación no deseada.

# **One-Year Limited Warranty**

#### **Definitions:**

The Distributor\* of Insignia branded products warrants to you, the original purchaser of this new Insignia-branded product ("Product"), that the Product shall be free of defects in the original manufacturer of the material or workmanship for a period of one (1) year from the date of your purchase of the Product ("Warranty Period").

For this warranty to apply, your Product must be purchased in the United States or Canada from a Best Buy branded or Future Shop branded retail store or online at <a href="www.bestbuy.com">www.bestbuy.com</a>, or <a href="www.futureshop.ca">www.futureshop.ca</a> and is packaged with this warranty statement.

## How long does the coverage last?

The Warranty Period lasts for 1 year (365 days) from the date you purchased the Product. Your purchase date is printed on the receipt you received with the Product.

#### What does this warranty cover?

During the Warranty Period, if the original manufacture of the material or workmanship of the Product is determined to be defective by an authorized Insignia repair center or store personnel, Insignia will (at its sole option): (1) repair the Product with new or rebuilt parts; or (2) replace the Product at no charge with new or rebuilt comparable products or parts. Products and parts replaced under this warranty become the property of Insignia and are not returned to you. If service of Products or parts are required after the Warranty Period expires, you must pay all labor and parts charges. This warranty lasts as long as you own your Insignia Product during the Warranty Period. Warranty coverage terminates if you sell or otherwise transfer the Product.

#### How to obtain warranty service?

If you purchased the Product at a Best Buy or Future Shop retail store location, please take your original receipt and the Product to any Best Buy or Future Shop store. Make sure that you place the Product in its original packaging or packaging that provides the same amount of protection as the original packaging. If you purchased the Product from a Best Buy or Future Shop online web site (www.bestbuy.com, www.bestbuy.ca, or www.futureshop.ca), mail your original receipt and the Product to the address listed on the web site. Make sure that you put the Product in its original packaging or packaging that provides the same amount of protection as the original packaging. To obtain warranty service, in the United States call 1-888-BESTBUY, Canada call 1-866-BESTBUY for Future Shop call 1-800-663-2275. Call agents may diagnose and correct the issue over the phone.

## Where is the warranty valid?

This warranty is valid only in the United States and Canada at Best Buy or Future Shop branded retail stores or websites to the original purchaser of the product in the county where the original purchase was made.

#### What does the warranty not cover?

This warranty does not cover:

- Customer instruction/education
- Installation
- Set up adjustments



- Cosmetic damage
- Damage due to weather, lightning, and other acts of God, such as power surges
- Accidental damage
- Misuse
- Abuse
- Negligence
- Commercial purposes/use, including but not limited to use in a place of business or in communal areas of a multiple dwelling condominium or apartment complex, or otherwise used in a place of other than a private home.
- Modification of any part of the Product, including the antenna
- Display panel damaged by static (non-moving) images applied for lengthy periods (burn-in).
- Damage due to incorrect operation or maintenance
- Connection to an incorrect voltage or power supply
- Attempted repair by any person not authorized by Insignia to service the Product
- Products sold "as is" or "with all faults"
- Consumables, including but not limited to batteries (i.e. AA, AAA, C etc.)
- Products where the factory applied serial number has been altered or removed
- Loss or Theft of this product or any part of the product
- Display panels containing up to three (3) pixel failures (dots that are dark or incorrectly illuminated) grouped in an area smaller than one tenth (1/10) of the display size or up to five (5) pixel failures throughout the display. (Pixel based displays may contain a limited number of pixels that may not function normally.)
- Failures or Damage caused by any contact including but not limited to liquids, gels or pastes.

REPAIR REPLACEMENT AS PROVIDED UNDER THIS WARRANTY IS YOUR EXCLUSIVE REMEDY FOR BREACH OF WARRANTY. INSIGNIA SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR THE BREACH OF ANY EXPRESS OR IMPLIED WARRANTY ON THIS PRODUCT, INCLUDING, BUT NOT LIMITED TO, LOST DATA, LOSS OF USE OF YOUR PRODUCT, LOST BUSINESS OR LOST PROFITS. INSIGNIA PRODUCTS MAKES NO OTHER EXPRESS WARRANTIES WITH RESPECT TO THE PRODUCT, ALL EXPRESS AND IMPLIED WARRANTIES FOR THE PRODUCT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF AND CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE LIMITED IN DURATION TO THE WARRANTY PERIOD SET FORTH ABOVE AND NO WARRANTIES. WHETHER EXPRESS OR IMPLIED, WILL APPLY AFTER THE WARRANTY PERIOD. SOME STATES, PROVINCES AND JURISDICTIONS DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU. THIS WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY ALSO HAVE OTHER RIGHTS, WHICH VARY FROM STATE TO STATE OR PROVINCE TO PROVINCE.

## **Contact Insignia:**

For customer service please call 1-877-467-4289

www.insigniaproducts.com

INSIGNIA is a trademark of Best Buy and its affiliated companies.



Registered in some countries.
Distributed by Best Buy Purchasing, LLC
7601 Penn Ave South, Richfield, MN 55423 U.S.A.
©2014 Best Buy. All rights reserved.
Made in China

# INSIGNIA

1-877-467-4289 (U.S.) www.insigniaproducts.com

INSIGNIA is a trademark of Best Buy and its affiliated companies. Registered in some countries. Distributed by Best Buy Purchasing, LLC 7601 Penn Ave South, Richfield, MN 55423 U.S.A. ©2014 Best Buy. All rights reserved. Made in China.